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Deposit Slip

Customer Copy

Branch: A-Block Pak Secretariat Bldg		Date: 02/05/2025
Account Title: اکاؤنٹ ہولڈر کا نام Public Procurement Regulatory Authority (PPRA)		
IBAN: PK17HABB0004540013100701		
Currency: <input checked="" type="checkbox"/> PKR <input type="checkbox"/> USD <input type="checkbox"/> EURO <input type="checkbox"/> GBP <input type="checkbox"/> JPY <input type="checkbox"/> Others		<input type="checkbox"/> Intercity <input type="checkbox"/> Within city <input type="checkbox"/> Same Branch
Credit Card No.		
<input checked="" type="checkbox"/> CASH نقد		
BANK / BRANCH	CHEQUE/INSTRUMENT NO. چیک نمبر	AMOUNT رقم
		15,000/-
TOTAL AMOUNT کل رقم		15,000/-
Total Amount in Words: Fifteen thousand rupees only		بلغ
Commission (if any)		
Depositor's Name: M. Tayyab		Same Branch Cash Deposit
Contact No. 0333-528733	Branch: 0454-ISLAMABAD-SECRETARIA	
Depositor's CNIC No.	Account: PUBLIC PROCUREMENT '2025-05-02	
(For non-HBL/Walk-in Customers. Also attach CNIC Copy)	IBAN: PK17HABB0004540013100701	
Depositor's Account No.	Amount: *****15,000.00 PKR	
(For HBL Customers / Account Holders)	Charges: *****00	
	Teller: DY21 71	Time: 10:23:08.837000
Received By: وصول کنندہ	Depositor's Signature: دستخط جمع کنندہ	(As per Terms & Conditions on reverse) (Not official unless validated)

05975997

INVITATION TO BID

For Closed Framework Agreement(s) For purchase of on-demand Stationery and Non-Stationary items for One Year (12 Months)

Pakistan Telecommunication Authority intends to Invite Bid(s), and sign agreement(s) with selected bidder(s) subsequent to bidding process in case of Closed Framework Agreement(s).

Objective of intended Closed framework agreement(s) is provision of on-demand stationary and non stationary items at Islamabad and may be at all locations of its zonal offices in Pakistan through subsequent Call-off Contract(s) with successful bidders, and purpose of this Notice is to provide information to enable potential applicants to decide whether or not to respond to this notice.

It is expected that Closed Framework Agreement(s) will be signed between PTA and successful bidder(s) as Framework Agreement Suppliers for period of One Year (12 months).

Process is open for all national applicants subject to fulfilling eligibility requirements mentioned in respective documents. Interested applicants may obtain further information from Pakistan Telecommunication Authority at address mentioned below during office hours 8:30 AM to 4:30 PM (Monday to Friday).

Further, these documents, containing detailed terms and conditions etc. are available at the office of undersigned (Room No. 8, Ground Floor). Price of the bidding documents is Rs. 500/- (Non-Refundable).

A complete set of Invitation to Bid documents may be downloaded free of cost by interested applicants from PTA and PPRA website i.e www.pta.gov.pk and www.ppra.org.pk respectively.

Applications prepared in accordance with the instructions in the Invitation to Bid, must be submitted through E-Pak Acquisition and Disposal System (EPADS) on or before 21st May 2025 by 10:30 AM. Manual submission of documents shall not be accepted.

Bids will be opened on the same day at 11:00 in PTA Headquarters, F-5/1, Islamabad.

Note: Notification of the GRC constituted in terms of Rule-48 of PPRA rules, 2004 is provided on EPADS at <https://eprocure.gov.pk> and on www.pta.gov.pk.



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NATIONAL STANDARD PROCUREMENT DOCUMENTS

**Procurement of Goods through
Closed Framework Agreements
(Cost Based Selection)**

ABDUR RUB KHAN
Director (Procurement)
Pakistan Telecommunication Authority
Headquarters, F-5/1, Islamabad

Procurement Notice
Invitation to Bid
[For Closed Framework Agreement(s)]

PAKISTAN TELECOM AUTHORITY

1. Pakistan Telecom Authority intends to Invite Bid(s), and sign agreement(s) with selected bidder(s) subsequent to bidding process in case of Closed Framework Agreement(s).
2. Objective of intended Closed framework agreement(s) is on-demand stationary and non stationary items at Islamabad and may be at all locations of its zonal offices in Pakistan through subsequent Call-off Contract(s) with successful bidders, and purpose of this Notice is to provide information to enable potential applicants to decide whether or not to respond to this Notice.
3. It is expected that Closed Framework Agreement(s) will be signed b/w Procuring Agency and successful bidder(s) as Framework Agreement Suppliers in for period of One Year (12 months)
5. Process is open for all national Applicants subject to fulfilling eligibility requirements mentioned in respective Documents. Interested Applicants may obtain further information from Pakistan Telecom Authority at address mentioned below during office hours 0830 to 1630 hours.
6. A complete set of Prequalification Documents may be obtained by interested Applicants From PPRA or PTA website.
7. Applications should be submitted on PPRA portal EPADS prepared for this purpose. Late Applications will be rejected by system automatically and barred from submission.

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STANDARD BIDDING DOCUMENTS

For

Closed Framework Agreement(s)

Goods and Related Services

(National Competitive Bidding)

ABDUR RUB KHAN
Director (Procurement)
Pakistan Telecommunication Authority
Headquarters, F-5/1, Islamabad

Section I-A. Instructions to Bidders

1. General


1. Scope of Bid

- a) Procuring Agency, as specified in Bid Data Sheet (BDS), issues this set of Bidding Documents inviting ~~to take part~~ in Primary Procurement Process for procurement of Goods and Related services, and this process may lead to Closed Framework Agreement(s) being concluded with successful Bidder(s). Name (including Identification) of this Invitation to Bid is specified in BDS.
- b) Throughout this set of Bidding Documents:
- c) "in writing" means communicated in written form (e.g. by mail, e-mail, fax, including any other electronic means if specified in the BDS) with proof of receipt;
- d) if the context so requires, "singular" means "plural" and vice versa;
- e) "Day" means calendar day, unless otherwise specified as "Business Day". A Business Day is any day that is an official working day of the Procuring Agency. It excludes the official public holidays;
- f) "Call-off Contract" means a contract awarded, under Closed Framework Agreement, through a Secondary Procurement process, for the supply of Goods, and any Related Services;
- g) "Closed Framework Agreement" means an agreement with specified terms and conditions with an agreed base price;
- h) "Delivery Period" is the specified period from the date of formation of a Call-off contract for delivery of the Goods as per the applicable terms and conditions and/or the Incoterms (as the case may be);
- i) "Framework Agreement (FA)" means a contractual arrangement which allows a procuring agency to procure goods, services or works that are needed ~~continuously~~ or repeatedly at agreed terms and conditions over an agreed period of time, through placement of a number of orders;
- j) "FA Supplier" means a Supplier with whom Frame Agreement is (or is to be) made;
- k) "Goods" means all goods, materials or items that the FA Supplier is required to supply to the Procuring Agency under a Call-off Contract placed under a Framework Agreement. Details of such Goods are set

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	<p>out in Part-2 (Supply Requirements), and as a part of the Framework Agreement and particularly described in a Call-off Contract. Where appropriate, for the purpose of interpretation, the definition for Goods includes Related Services;</p> <p>l) "Multi-Supplier Framework Agreement" means where more than one Bidder (Supplier) concludes a Framework Agreement for the supply of each item/Lot;</p> <p>m) "Primary Procurement Process" means the procurement process that results in concluding a Framework Agreement(s) with a successful Bidder(s), as described in the RFB portion of FA SBD;</p> <p>n) "Related Services" means the services (if applicable) incidental to the supply of the Goods, such as insurance, installation, training, initial maintenance and other such obligations of the Supplier, as specified in Framework Agreement (Schedule 1: Schedule of Requirements), and specifically described in a Call-off Contract;</p> <p>o) "Secondary Procurement Process" means the process described in the Framework Agreement and followed by a Procuring Agency to select a FA Supplier, and award a Call-off Contract for the supply of Goods;</p> <p>p) "Single-Supplier Framework Agreement" means a Framework Agreement where only one Bidder (Supplier) concludes a Framework Agreement for the supply of each item/Lot;</p> <p>q) "Supplier" means a Bidder that has concluded a Framework Agreement through Primary Procurement process may be considered for award of a Call-off Contract (through Secondary Procurement Process), to deliver Goods and, Related Services as and when required through Call-off Contract. A Supplier may also be referred to as a "FA Supplier";</p> <p>"Term" mean duration of a Framework Agreement starting on the Commencement Date;</p>
<p>2. Source of Funds</p>	<p>2.1 Source of funds is same as referred above.</p> <p>2.2 Payments will be made directly by Procuring Agency for each deliverable and will be subject in all respects to terms and conditions of resulting contract placed by Procuring Agency.</p>
<p>3. Fraud and Corruption</p>	<p>3.1 Procuring Agency requires that Applicants /Bidders/ Suppliers/Contractors under Government financed contracts, observe highest standard of ethics during procurement and execution of such agreements and</p>

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	<p>contracts.</p> <p>3.2 Bidders shall permit and shall cause their agents (whether declared or not), sub-contractors, sub-consultants, service providers, suppliers, and their personnel, to permit the Procuring Agency to inspect all accounts, records and other documents relating to any, Application/Bid submission, Primary Procurement process, Framework Agreement Performance Secondary Procurement process, and/or Call-off Contract performance (in the case of award of a Call-off Contract), and to have them audited by auditors appointed by the Procuring Agency.</p> <p>3.3 Any communications between the Bidder and the Procuring Agency related to matters of alleged corrupt and fraudulent practices must be made in writing or in electronic forms that provide record of the content of communication.</p> <p>3.4 Procuring Agency will reject a bid or proposal, if it is established that the Applicant or the Bidder or Proposer was engaged in corrupt and fraudulent practices in competing for the contract.</p> <p>3.5 Procuring Agency will also declare the Bidder as blacklisted and predefined standard mechanism.</p>
<p>4. Eligible Bidders</p>  <p>ABDUR RUB KHAN Director (Procurement) Pakistan Telecommunication Authority Headquarters, F-5/1, Islamabad</p>	<p>4.1 All ITAs regarding "Eligible Applicants" shall mutatis mutandis apply, however the ITA regarding Conflict of Interest Clause is further elaborated ITB #2.</p> <p>4.2 A Bidder shall not have a conflict of interest. Any Bidder found to have a conflict of interest shall be disqualified. A Bidder may be considered to have a conflict of interest for the purpose of this Bidding process, if the Bidder:</p> <ul style="list-style-type: none"> a) directly or indirectly controls, is controlled by or is under common control with another Bidder; b) receives or has received any direct or indirect subsidy from another Bidder; c) has the same legal representative as another Bidder; d) has a relationship with another Bidder, directly or through common third parties, that puts it in a position to influence the Bid of another Bidder, or influence the decisions of the Procuring Agency regarding this Primary Procurement process; e) or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the Goods, or Related Services, that are the subject of the Bid; f) or any of its affiliates has been hired (or is proposed to be hired) by the Procuring Agency or Procuring

	<p>Agency or Borrower in implementing the Framework Agreement or a Call-off Contract; or</p> <p>g) would be providing Goods, works, or non-consulting services resulting from, or directly related to consulting services for the preparation or implementation of the project specified in the BDS ITB 2.1.</p> <p>h) that it provided or were provided by any affiliate that directly or indirectly controls, is controlled by, or is under common control with that firm; or</p> <p>i) has a close business or family relationship with a professional staff of the Procuring Agency (or of the project implementing agency, or of a recipient of a part of the funds) who</p> <p>j) are directly or indirectly involved in the preparation of the Prequalification Documents or Bidding Documents or specifications of the Framework Agreement or Call-off Contract and/or the Prequalification or Bid evaluation process of such Contract; or</p> <p>k) would be involved in the implementation or supervision of such Framework Agreement or Call-Off Contract, unless the conflict stemming from such relationship has been resolved throughout the Procurement Process, Bidding process during the execution of the Framework Agreement and/or Call-off Contract.</p>
<p>5. Eligible Goods and Related Services</p> <p>ANDUR RUB KHAN Director (Procurement) Pakistan Telecommunication Authority Headquarters, F-5/1 Islamabad</p>	<p>5.1 All Goods and Related Services to be supplied under a Call-off Contract awarded under a Framework Agreement, may have their origin in any country in accordance with Section V (Eligible Countries).</p> <p>5.2 For purposes of this ITB, term "Goods" includes commodities, raw materials, machinery and equipment; and "Related Services" includes services such as insurance, installation, training, and maintenance.</p> <p>5.3 Term "origin" means country where Goods have been mined, grown, cultivated, produced, manufactured or processed; or, through manufacture, processing, or assembly, another commercially recognized article results that differs substantially in its basic characteristics from its components.</p>
<p align="center">2. Contents of Bidding Documents</p>	
<p>6. Sections of Bidding Documents</p>	<p>6.1 Bidding documents consists of Parts 1A, 2A, 3, and 4, which include all sections, schedules, annexes, and should be read in conjunction with any addenda issued in accordance with ITB 8.</p> <p align="center">PART 1 A- Bidding Procedures</p>

	<p>Section I A- Instructions to Bidders (ITB)</p> <p>Section II A- Bidding Data Sheet (BDS)</p> <p>Section III A- Evaluation Criteria</p> <p>Section IV A - Bidding Forms</p> <p>Section V A - Eligible Countries (Same as that of Section V of Part I - Prequalification Process)</p>
	<p>PART 2 A -Supply Requirements</p> <p>Section VII A - Schedule of Requirement (Same as that of Section VII of Part 2 - Prequalification Process, however, with some amendments if applicable)</p> <p>PART 3 - Procuring Agency Forms</p> <p>PART 4 - Framework Agreement (FA)</p> <p>Section A: Framework Agreement General Provisions</p> <p>Section B: Framework Agreement Specific Provisions</p> <p>SCHEDULE 1: Schedule of Requirements</p> <p>SCHEDULE 2: Price Schedules</p> <p>SCHEDULE 3: Secondary Procurement Process</p> <p>SCHEDULE 4: Call-off Contract General Conditions of Contract</p> <p>SCHEDULE 5: Secondary Procurement Forms</p>
<p>ABDUS RUB KHAN Director (Procurement) Pakistan Telecommunication Authority Headquarters, F-5/1 Islamabad</p>	<p>6.2 Unless obtained directly from the Procuring Agency after the conclusion of Prequalification Process, the Procuring Agency is not responsible for the completeness of the documents, responses to requests for clarification, the Minutes of the pre-Bid meeting (if any), or addenda to the Bidding documents in accordance with ITB 8. In case of any contradiction, documents obtained directly from the Procuring Agency shall prevail.</p> <p>6.3 The Bidder is expected to examine all instructions, forms, terms, and specifications in the Bidding documents and to furnish with its Bid all information or documentation as is required by the Bidding documents.</p>
<p>7. Clarification of Bidding Documents</p>	<p>7.1 A Bidder requiring any clarification of the Bidding Documents shall contact the Procuring Agency in writing at the Procuring Agency's address specified in</p>

the BDS. The Procuring Agency will respond in writing to any request for clarification, provided that such request is received prior to the deadline for submission of Bids within a period specified in the BDS. The Procuring Agency shall forward copies of its response to all Bidders who have acquired the Bidding documents in accordance with ITB 6.3, including a description of the inquiry but without identifying its source. If so specified in the BDS, the Procuring Agency shall also promptly publish its response at the web page identified in the BDS. Should the clarification result in changes to the essential elements of the Bidding documents, the Procuring Agency shall amend the Bidding documents following the procedure under ITB 8 and in accordance with provisions of ITB 22.2.

7.2 If indicated in the BDS, the Bidder's designated representative is invited at the Bidder's cost to attend a pre-Bid meeting at the place, date and time mentioned in the BDS. During this pre-Bid meeting, prospective Bidders may request clarification of the schedule of requirement, the Evaluation Criteria or any other aspects of the Bidding Documents.

7.3 Minutes of the pre-Bid meeting, if applicable, including the text of the questions asked by Bidders, including those during the meeting (without identifying the source) and the responses given, together with any responses prepared after the meeting will be transmitted promptly to all prospective Bidders who have been prequalified and obtained the Bidding Documents. Any modification to the Bidding Documents that may become necessary as a result of the pre-Bid meeting shall be made by the Procuring Agency exclusively through the use of an Addendum pursuant to ITB 8. Non-attendance at the pre-Bid meeting will not be a cause for disqualification of a Bidder.

8. Amendments to Bidding Documents

8.1 At any time prior to the deadline for submission of Bids, the Procuring Agency may amend the Bidding documents by issuing addenda.

8.2 Any Addendum issued shall be part of the Bidding documents and shall be communicated in writing to all who have obtained the Bidding documents from the Procuring Agency in accordance with ITB 6.3. The Procuring Agency shall also promptly publish the addendum on the Procuring Agency's web page in accordance with ITB 7.1:

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	<p>Provided that a Bidder who had either already submitted their Bids or handed over the Bids to the courier prior to the issuance of any such addendum shall have the right to withdraw his already filed Bid and submit the revised Bid prior to the original or extended Bid submission deadline.</p> <p>8.3 To give prospective Bidders reasonable time in which to take an addendum into account in preparing their Bids, the Procuring Agency may, at its discretion, extend the deadline for the submission of Bids, pursuant to ITB 22.2:</p> <p>Provided that the Procuring Agency shall extend the deadline for submission of Bid, if such an addendum is issued within last three (03) days of the Bid submission deadline.</p>
9. Cost of Bidding	<p>3. Preparation of Bids</p> <p>9.1 ITA regarding "Cost of Applications" shall mutatis mutandis apply. (Insert proper clause)</p>
10. Language of Bid	<p>10.1 ITA regarding "Language of Application" shall mutatis mutandis apply. (Insert proper clause)</p>
11. Documents Comprising the Bid	<p>11.1 The Bid shall comprise the following:</p> <ul style="list-style-type: none"> a) Letter of Bid prepared in accordance with ITB 12; b) Price Schedules: completed in accordance with ITB 12 and ITB 14; c) Authorization: written confirmation authorizing the signatory of the Bid to commit the Bidder, in accordance with ITB 20.3; d) Eligibility of Goods and Related Services: documentary evidence in accordance with ITB 16 and ITB 30, establishing the eligibility of the Goods and Related Services to be supplied by the Bidder; e) Conformity: documentary evidence in accordance with ITB 16, that the Goods and Related Services conform to the Bidding documents; and f) any other documents required in the BDS. <p>11.2 In addition to the requirements under ITB 11.1, Bids submitted by a JV shall include a copy of the Joint Venture agreement entered into by all members.</p> <p>11.3 The Bidder shall furnish in the Letter of Bid information on commissions and gratuities, if any, paid or to be paid to agents or any other party relating to this Bid.</p>
12. Letter of Bid and	<p>12.1 The Letter of Bid and Price Schedules shall be</p>

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Price Schedules	prepared using the relevant forms furnished in Section IV A (Bidding Forms). The forms must be completed without any alterations to the text, and no substitutes shall be accepted except as provided under ITB 20.3. All blank spaces shall be filled in with the information requested.
13. Alternative Bids	13.1 Alternative Bids shall not be permitted in this Primary Procurement process.
14. Bid Prices and Discounts	<p>14.1 The prices and unconditional discounts quoted by the Bidder in the Letter of Bid and in the Price Schedules shall conform to the requirements specified below.</p> <p>14.2 Bidders shall provide their prices in the Price Schedules, as specified in the BDS.</p> <p>14.3 The price to be quoted in the Letter of Bid in accordance with ITB 12.1 shall be, as specified in the BDS.</p> <p>14.4 The Bidder shall indicate the methodology for the application of any unconditional discounts in the Letter of Bid, in accordance with ITB 12.1.</p> <p>14.5 For the purpose of Secondary Procurement, the price(s) offered by the Bidder shall be treated as set out in the Framework Agreement Specific Provisions.</p> <p>14.6 The terms EXW, CIP, and other similar terms shall be governed by the rules prescribed in the current edition of Incoterms, published by the International Chamber of Commerce, as specified in the BDS.</p> <p>14.7 Prices shall be quoted as specified in each Price Schedule included in Section IV A, Bidding Forms. The dis-aggregation of price components is required solely for the purpose of facilitating the comparison of Bids by the Procuring Agency. This shall not in any way limit the Procuring Agency's right to award a Call-off contract on any of the terms offered. In quoting prices, the Bidder shall be free to use transportation through carriers registered in any eligible country, in accordance with Section V A (Eligible Countries). Similarly, the Bidder may obtain insurance services from any eligible country in accordance with Section V A (Eligible Countries). Prices shall be entered in the following manner:</p> <p>a) For Goods manufactured in the Islamic Republic of Pakistan:</p> <p>(i) the price of the Goods quoted EXW (ex-</p>

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works, ex-factory, ex warehouse, ex showroom, or off-the-shelf, as applicable), including all customs duties and sales and other taxes already paid or payable on the components and raw material used in the manufacture or assembly of the Goods;

(ii) Sales tax and other taxes which will be payable on the Goods (if a Call-off Contract is awarded to the Bidder as a FA Supplier); and

(iii) the price for inland transportation, insurance, and other local services (if required) to convey the Goods to their final destination (Project Site) (if a Call-off Contract is awarded to the Bidder as a FA Supplier) specified in the BDS.

b) For Goods manufactured outside Islamic Republic of Pakistan, to be imported:

(i) the price of the Goods, quoted CIP named place of destination, in the Procuring Agency's Country, as specified in the BDS;

(ii) the price for inland transportation, insurance, and other local services required to convey the Goods from the named place of destination to their final destination (Project Site) (if a Call-off Contract is awarded to the Bidder as a FA Supplier), specified in the BDS;

c) For Goods manufactured outside the Islamic Republic of Pakistan, already imported:

(i) the price of the Goods, including the original import value of the Goods, plus any mark-up (or rebate); plus, any other related local cost, and custom duties and other import taxes already paid or to be paid on the Goods already imported;

(ii) the custom duties and other import taxes already paid (need to be supported with documentary evidence) or to be paid on the Goods already imported;

(iii) the price of the Goods, obtained as the difference between (i) and (ii) above;

(iv) Sales Tax and other taxes which will be payable on the Goods (if a Call-off Contract is awarded to the Bidder as a FA Supplier);

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	<p>and</p> <p>(v) the price for inland transportation, insurance, and other local services (if required) to convey the Goods from the named place of destination to their final destination (Project Site) (if a Call-off Contract is awarded to the Bidder as a FA Supplier), specified in the BDS.</p> <p>for Related Services other than inland transportation and other services required to convey the Goods to their final destination, whenever such Related Services are specified in the Schedule of Requirements, the price of each item comprising the Related Services (inclusive of any applicable taxes).</p>
<p>15. Currencies of Bid and Payment</p>	<p>15.1 The currency (ies) of the Bid and the currency (ies) of payments shall be the same. The Bidder shall quote in the Pak Rupees, unless otherwise specified in the BDS.</p> <p>15.2 The Bidder may express the Bid price in any currency. If the Bidder wishes to be paid in a combination of amounts in different currencies, it may quote its price accordingly but shall use no more than one foreign currency in addition to the Pak Rupees.</p>
<p>16. Documents Establishing the Eligibility and Conformity of Goods</p>	<p>16.1 To establish the eligibility of the Goods and Related Services in accordance with ITB-5, Bidders shall complete the country of origin declarations in the Price Schedule Forms, included in Section IV A (Bidding Forms).</p> <p>16.2 To establish the conformity of the Goods and Related Services to the Bidding documents, the Bidder shall furnish as part of its Bid the documentary evidence that the Goods conform to the technical specifications and standards specified in Section VII A (Schedule of Requirements).</p> <p>16.3 The documentary evidence may be in the form of literature, drawings or data, and shall consist of a detailed item-by-item description of the essential technical and performance characteristics of the Goods and Related Services, demonstrating substantial responsiveness of the Goods and Related Services to the technical specification, and if applicable, a statement of deviations and exceptions to the provisions of the Section VII A (Schedule of Requirements).</p> <p>16.4 The Bidder shall also furnish a list giving full</p>

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	<p>particulars, including available sources and current prices of spare parts, special tools, etc., necessary for the proper and continuing functioning of the Goods during the period specified in the BDS following acceptance of the Goods by the Procuring Agency (if a Call-off Contract is awarded to the Bidder as a FA Supplier).</p> <p>16.5 Standards for workmanship, process, material, and equipment, as well as references to brand names or catalogue numbers specified by the Procuring Agency in the Schedule of Requirements, are intended to be descriptive only and not restrictive. The Bidder may offer other standards of quality, brand names, and/or catalogue numbers, provided that it demonstrates, to the Procuring Agency's satisfaction, that the substitutions ensure substantial equivalence or are superior to those specified in the Section VII A (Schedule of Requirements).</p>
<p>17. Documents Establishing the Eligibility and Qualifications of the Bidder</p>	<p>17.1 To establish Bidder's eligibility in accordance with ITB 4, Bidders shall complete the Letter of Bid, included in Section IV A (Bidding Forms).</p> <p>17.2 The documentary evidence of the Bidder's qualifications to conclude a Framework Agreement, and/or to perform any Call-off Contract(s) if awarded, shall establish to the Procuring Agency's satisfaction:</p> <ul style="list-style-type: none"> (a) that, if required in the BDS, a Bidder that does not manufacture or produce the Goods it offers to supply shall submit the Manufacturer's Authorization using the form included in Section IV A (Bidding Forms) to demonstrate that it has been duly authorized by the manufacturer or producer of the Goods to supply these Goods in the Procuring Agency's Country; (b) that, if required in the BDS, in case of a Bidder not doing business within the Pakistan (or where the procurement is being made), the Bidder is, or will be, (if awarded the call off contract) represented by an Agent in the country, equipped and able to carry out the Supplier's maintenance, repair, and spare parts stocking obligations in respect of the Goods.
<p>18. Period of Validity of Bids</p>	<p>18.1 Bids shall remain valid for the Bid Validity period specified in the BDS. The Bid Validity period starts from the date fixed for the Bid submission deadline (as prescribed by the Procuring Agency in accordance with</p>

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<p>RC</p>	<p>ITB 22.1). A Bid valid for a shorter period shall be rejected by the Procuring Agency as non-responsive.</p> <p>18.2 In exceptional circumstances, prior to the expiration of the Bid validity period, the Procuring Agency may request Bidders to extend the period of validity of their Bids only once. The request and the responses shall be made in writing. A Bidder may refuse the request to extend the validity of their bids. A Bidder granting the request shall not be required or permitted to modify its Bid, except as provided in ITB 18.3.</p> <p>18.3 If the conclusion of a Framework Agreement is delayed by a period exceeding sixty (60) days beyond the expiry of the initial Bid validity period, the Framework Agreement Base Price shall be determined as follows:</p> <ul style="list-style-type: none"> (a) in the case of a fixed price Framework Agreement, the Base Price shall be the Bid price adjusted by the factor specified in the BDS; (b) in the case of an adjustable price Framework Agreement, no adjustment shall be made; (c) in any case, Bid evaluation shall be based on the Bid price without taking into consideration the applicable correction from those indicated above.
<p>19. No Bid Security or Bid Securing Declaration</p>	<p>19.1 No Bid Security is required in relation to this Primary Procurement process, however, the bidders may be required to sign Bid Securing Declaration.</p>
<p>20. Format and Signing of Bid</p> <p>ABDOR RUB KHAN Director (Procurement) Telecommunication Authority Headquarters, R&T, Islamabad</p>	<p>20.1 The Bidder shall prepare one original of the documents comprising the Bid as described in ITB 11 and clearly mark it "ORIGINAL." In addition, the Bidder shall submit copies of the Bid, in the number specified in the BDS and clearly mark them "COPY." In the event of any discrepancy between the original and the copies, the original shall prevail.</p> <p>20.2 Bidders shall mark as "CONFIDENTIAL" information in their Bids which is confidential to their business. This may include proprietary information, trade secrets, or commercial or financially sensitive information.</p> <p>20.3 The original and all copies of the Bid shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the Bidder. This authorization shall consist of a written confirmation as specified in the BDS and shall be attached to the Bid. The name and position held by each person signing the authorization must be typed or printed below the</p>

	signature. All pages of the Bid where entries or amendments have been made shall be signed or initialed by the person signing the Bid.
	20.4 In case the Bidder is a JV, the Bid shall be signed by an authorized representative of the JV on behalf of the JV, and so as to be legally binding on all the members as evidenced by a power of attorney signed by their legally authorized representative.
Submission and Opening of Bids	
21. Sealing and Marking of Bids	21.1 Bidder shall submit Bid in EPADS.
22. Deadline for Submission of Bids	<p>22.1 Bids must be submitted electronically following electronic Bid submission procedures of EPADS.</p> <p>22.2 If required in accordance with provisions of ITB 8.3, Procuring Agency will extend deadline for submission of Bids, in which case all rights and obligations of Procuring Agency and Bidder subject to previous deadline shall thereafter be subject to deadline as extended.</p>
23. Late Bids	23.1 Procuring Agency shall not consider any Bid that arrives after the deadline for submission of Bids in accordance with ITB 22. Any Bid received by the Procuring Agency after the deadline for submission of Bids shall be declared late, rejected, and returned unopened to the Bidder.
24. Withdrawal, Substitution, and Modification of Bids	<p>24.1 A Bidder may withdraw, substitute, or modify its Bid after it has been submitted by sending a written notice, duly signed by an authorized representative, and shall include a copy of the authorization (the power of attorney) in accordance with ITB 20.3, (except that withdrawal notices do not require copies). The corresponding substitution or modification of the Bid must accompany the respective written notice. All notices must be:</p> <ul style="list-style-type: none"> (a) prepared and submitted in accordance with ITB 20 and ITB 20.3 (except that withdrawal notices do not require copies), and in addition, the respective envelopes shall be clearly marked "WITHDRAWAL," "SUBSTITUTION," or "MODIFICATION;" and (b) received by the Procuring Agency prior to the deadline prescribed for submission of Bids, in accordance with ITB 22. <p>24.2 Bids requested to be withdrawn in accordance with</p>

ABDUL RUB KHAN
 Director (Procurement)
 Pakistan Telecommunication Authority
 Headquarters F-5/1 Islamabad

	<p>ITB 24.1 shall be returned unopened to the Bidders.</p> <p>24.3 No Bid may be withdrawn, substituted, or modified in the interval between the deadline for submission of Bids and the expiration of the period of Bid validity specified by the Bidder on the Letter of Bid or any extension thereof.</p>
<p>25. Bid Opening</p> <p>ABDUR RUB KHAN Director (Procurement) Pakistan Telecommunication Authority Headquarters, F-5/1 Islamabad</p>	<p>25.1 Except as in the cases specified in ITB 23 and ITB 24.2, the Procuring Agency shall, at the Bid opening, publicly open and read out all Bids received by the deadline at the date, time and place specified in the BDS in the presence of Bidders' designated representatives and anyone who chooses to attend. Any specific electronic Bid opening procedures required if electronic Bidding is permitted in accordance with ITB 22.1, shall be as specified in the BDS.</p> <p>25.2 First, envelopes marked "WITHDRAWAL" shall be opened and read out and the envelope with the corresponding Bid shall not be opened, but returned to the Bidder. If the withdrawal envelope does not contain a copy of the "power of attorney" confirming the signature as a person duly authorized to sign on behalf of the Bidder, the corresponding Bid will be opened. No Bid withdrawal shall be permitted unless the corresponding withdrawal notice contains a valid authorization to request the withdrawal and is read out at Bid opening.</p> <p>25.3 Next, envelopes marked "SUBSTITUTION" shall be opened and read out and exchanged with the corresponding Bid being substituted, and the substituted Bid shall not be opened, but returned to the Bidder. No Bid substitution shall be permitted unless the corresponding substitution notice contains a valid authorization to request the substitution and is read out at Bid opening.</p> <p>25.4 Next, envelopes marked "MODIFICATION" shall be opened and read out with the corresponding Bid. No Bid modification shall be permitted unless the corresponding modification notice contains a valid authorization to request the modification and is read out at Bid opening.</p> <p>25.5 Next, all remaining envelopes shall be opened one at a time, reading out: the name of the Bidder and whether there is a modification; Unit Price as well as the Bid Prices, including any unconditional discounts, and any other details as the Procuring Agency may consider</p>

	<p>appropriate.</p> <p>25.6 Only Bids and unconditional discounts that are opened and read out at Bid opening shall be considered further in the evaluation. The Letter of Bid and the Price Schedules are to be initialed by representatives of the Procuring Agency attending Bid opening in the manner specified in the BDS.</p> <p>25.7 The Procuring Agency shall neither discuss the merits of any Bid nor reject any Bid (except for late Bids, in accordance with ITB 23.1).</p> <p>25.8 The Procuring Agency shall prepare a record of the Bid opening that shall include, as a minimum:</p> <ul style="list-style-type: none"> (a) the name of the Bidder and whether there is a withdrawal, substitution, or modification; (b) the Bid Price, per lot (item) if applicable, including any unconditional discounts; <p>25.9 The Bidders' representatives who are present shall be requested to sign the record. The omission of a Bidder's signature on the record shall not invalidate the contents and effect of the record. A copy of the record shall be distributed to all Bidders.</p>
<p>26. Confidentiality</p> <p>ABDUR RUB KHAN Director (Procurement) Pakistan Telecommunication Authority Headquarters, F-5/1 Islamabad</p>	<p>5. Evaluation and Comparison of Bids</p> <p>26.1 Information relating to the evaluation of Bids and recommendation to conclude a Framework Agreement(s), shall not be disclosed to Bidders or any other persons not officially concerned with the Bidding process until the Notification of Intention to conclude the Framework Agreement is transmitted to all Bidders in accordance with ITB 39.4.</p> <p>26.2 Any effort by a Bidder to influence the Procuring Agency in the evaluation or decision to conclude a Framework Agreement(s) may result in the rejection of its Bid.</p> <p>26.3 Notwithstanding ITB 26.2, from the time of Bid opening to the time of the Framework Agreement being concluded, if any Bidder wishes to contact the Procuring Agency on any matter related to the Bidding process, it should do so in writing.</p>
27. Clarification of Bids	<p>27.1 To assist in the examination, evaluation, comparison of Bids, and qualification of Bidders, the Procuring Agency may, at its discretion, ask any Bidder for a clarification of its Bid. Any clarification submitted by a Bidder in respect to its Bid and that is not in response</p>

	<p>to a request by the Procuring Agency shall not be considered. The Procuring Agency's request for clarification and the response shall be in writing. No change, including any voluntary increase or decrease, in the prices or substance of the Bid shall be sought, offered, or permitted, except to confirm the correction of arithmetic errors discovered by the Procuring Agency in the Evaluation of the Bids, in accordance with ITB 31.</p> <p>27.2 If a Bidder does not provide clarifications of its Bid by the date and time set in the Procuring Agency's request for clarification, its Bid may be rejected.</p>
<p>28. Deviations, Reservations, and Omissions</p>	<p>28.1 During evaluation of Bids, following definitions apply:</p> <ul style="list-style-type: none"> (a) "Deviation" is a departure from requirements specified in Bidding documents; (b) "Reservation" is setting of limiting conditions or withholding from complete acceptance of requirements specified in Bidding documents; and (c) "Omission" is failure to submit part or all of information or documentation required in Bidding documents.
<p>29. Determination of Responsiveness</p>	<p>29.1 Procuring Agency's determination of a Bid's responsiveness is to be based on contents of Bid itself, as defined in ITB 11.</p> <p>29.2 A substantially responsive Bid is one that meets the terms and conditions, and the requirements of the Bidding documents without material deviation, reservation, or omission. A material deviation, reservation, or omission is one that:</p> <ul style="list-style-type: none"> (a) If accepted, would: <ul style="list-style-type: none"> (i) affect in any substantial way the scope, quality, or performance of the Goods and Related Services specified in the Framework Agreement; or (ii) limit in any substantial way, inconsistent with the Bidding documents, the Procuring Agency's rights or the Bidder's obligations under the Framework Agreement; or (b) if rectified, would unfairly affect the competitive position of other Bidders presenting substantially responsive Bids. <p>29.3 Procuring Agency shall examine technical aspects of Bid submitted in accordance with ITB 16 and ITB 17, in particular, to confirm that all requirements of Section VII A (Schedule of Requirements) have been met</p>


ABDUR RUB KHAN
Director (Procurement)
Pakistan Telecommunication Authority
Headquarters, F-5/1 Islamabad

	<p>without any material deviation or reservation, or omission.</p> <p>29.4 If a Bid is not substantially responsive to requirements of bidding documents, it shall be rejected by Procuring Agency and may not subsequently be made responsive by correction of material deviation, reservation, or omission.</p>
<p>30. Nonconformities, Errors and Omissions</p>	<p>30.1 Provided that a Bid is substantially responsive, Procuring Agency may waive any minor non-conformities in the Bid.</p> <p>30.2 Provided that a Bid is substantially responsive, the Procuring Agency may request that the Bidder submit the necessary information or documentation, within a reasonable period of time, to rectify non-material non-conformities or omissions in the Bid related to documentation requirements. Such omission shall not be related to any such aspect that apparently or potentially affects the ranking of the Bidder or the price of the Bid. Failure of the Bidder to comply with the request may result in the rejection of its Bid.</p> <p>30.3 Provided that a Bid is substantially responsive, the Procuring Agency shall rectify quantifiable non-material non-conformities related to the Bid Price. To this effect, the Bid Price shall be adjusted, for comparison purposes only, to reflect the price of a missing or non-conforming item or component in the manner specified in the BDS.</p>
<p>31. Correction of Arithmetical Errors</p>	<p>31.1 Provided that the Bid is substantially responsive, the Procuring Agency shall correct arithmetical errors on the following basis:</p> <ul style="list-style-type: none"> (a) if there is a discrepancy between the unit price and the line item total that is obtained by multiplying the unit price by the quantity, the unit price shall prevail and the line item total shall be corrected, unless in the opinion of the Procuring Agency there is an obvious misplacement of the decimal point in the unit price, in which case the line item total as quoted shall govern and the unit price shall be corrected; (b) if there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and (c) if there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject

ABDUR RUB KHAN
 Director (Procurement)
 Pakistan Telecommunication Authority
 Headquarters, F-54 Islamabad

	<p>to (a) and (b) above.</p> <p>31.2 Bidders shall be requested to accept correction of arithmetical errors. Failure to accept the correction in accordance with ITB 31.1, shall result in the rejection of the Bid.</p>
32. Conversion to Single Currency	32.1 For evaluation and comparison purposes, the currency(ies) of the Bid shall be converted in a single currency as specified in BDS.
33. Preferences	33.1 No margin of preference shall apply in the Primary Procurement process and in any Secondary Procurement processes unless specified otherwise in BDS.
34. Evaluation of Bids	<p>34.1 The Procuring Agency shall use the criteria and methodologies listed in this ITB and Section III, Evaluation Criteria in deciding to conclude a Framework Agreement(s). No other evaluation criteria or methodologies shall be permitted.</p> <p>34.2 To evaluate a Bid, the Procuring Agency shall consider the following:</p> <ul style="list-style-type: none"> (a) evaluation will be done for Items or Lots, as specified in the BDS; and the Bid Price as quoted in accordance with ITB 14; (b) correction of arithmetic errors made in accordance with ITB 31.1; (c) price adjustment due to unconditional discounts offered in accordance with ITB 14.4; (d) converting the amount resulting from applying (a) to (c) above, if relevant, to a single currency in accordance with ITB 32; (e) rectification of price due to quantifiable non-material non-conformities in accordance with ITB 30.3; and (f) the additional evaluation factors are specified in Section III, Evaluation Criteria. <p>34.3 If applicable, the estimated effect of the price adjustment provisions in the Framework Agreement(s) (which determines the Contract Price for a Call-off Contract), applied over the Term of the Framework Agreement, shall not be taken into account in the</p>

ABDUR RUB KHAN
 Director (Procurement)
 Pakistan Telecommunication Authority
 Headquarters, F-5/1, Islamabad

	<p>Primary Procurement-Bid evaluation.</p> <p>34.4 The Procuring Agency's evaluation of a Bid will exclude and not take into account:</p> <ul style="list-style-type: none"> (g) in the case of Goods manufactured in Pakistan or (the Procuring Agency's Country), sales and other similar taxes, which will be payable on the Goods if a Call-off Contract is awarded to the Bidder; (h) in the case of Goods manufactured outside the Pakistan (or Procuring Agency's Country), already imported or to be imported, customs duties and other import taxes levied on the imported Goods sales and other similar taxes, which will be payable on the Goods if the Call-off Contract is awarded to the Bidder; (i) if applicable, any allowance for price adjustment during the period of execution of the Call-off Contract is, if provided in Section B: Framework Agreement Specific Provisions. <p>34.5 The Procuring Agency's evaluation of a Bid may require the consideration of other factors, in addition to the Bid Price quoted in accordance with ITB 14. These factors may be related to the characteristics, performance, and terms and conditions of purchase of the Goods and Related Services or geographic location. The effect of the factors selected, if any, shall be expressed in monetary terms to facilitate comparison of Bids, unless otherwise specified in the BDS from amongst those set out in Section III, Evaluation Criteria. The criteria and methodologies to be used shall be as specified in ITB 34.2(f).</p>
<p>35. Comparison of Bids</p>	<p>35.1 The Procuring Agency shall compare the evaluated costs of all substantially responsive Bids established in accordance with ITB 34.2 to determine the ranking of Bids based on the lowest evaluated cost. The comparison shall be on the basis of CIP (place of final destination) prices for imported Goods and EXW prices, plus cost of inland transportation and insurance to place of destination, for Goods manufactured within Pakistan (or Procuring Agency's country), together with prices for any required installation, training,</p>

	commissioning and other Related Services. The evaluation of prices shall not take into account custom duties and other taxes levied on imported Goods quoted CIP and sales and similar taxes levied in connection with the sale or delivery of Goods.
36. Qualification of the Bidder(s)	36.1 The Procuring Agency may ask the Bidders to establish that their qualification still establishes as determined during prequalification process, and ask for any documentary evidence for such assurance. A negative determination shall result in disqualification of the Bid.
37. Procuring Agency's Right to Accept or Reject All Bids	37.1 The Procuring Agency reserves the right to accept or reject all the Bids, and to annul the Bidding process at any time, without thereby incurring any liability to the Bidders.
38. Standstill Period	38.1 The Framework Agreement(s) shall not be concluded earlier than the expiry of the Standstill Period. The Standstill Period shall be fifteen (15) Days unless extended in accordance with ITB 44. The Standstill Period commences the day after the date the Procuring Agency has transmitted to each Bidder the Notification of Intention to Conclude a Framework Agreement. Where only one Bid is submitted, or if this Primary Procurement process is in response to an emergency, the Standstill Period shall not apply.
39. Notification of Intention to Conclude Framework Agreement	<p>39.1 The Procuring Agency shall send to each Bidder the Notification of Intention to Conclude a Framework Agreement(s) with the successful Bidder(s). The Notification(s) of Intention to Conclude shall contain, at a minimum, the following information:</p> <ul style="list-style-type: none"> (a) the name and address of the Bidder(s) submitting the successful Bid(s); (b) the price(s) of the successful Bid(s), or pricing mechanism(s); (c) the names of all Bidders who submitted Bids, and their Bid prices, or pricing mechanism(s), as readout, and as evaluated; (d) a statement of the reason(s) the Bid (of the unsuccessful Bidder to whom the Notification on Intention to Conclude a Framework Agreement(s) is addressed) was unsuccessful, unless the price, or pricing mechanism(s) information in (c) above already reveals the reason;

ABDUR RUB KHAN
 Director (Procurement)
 Pakistan Telecommunication Authority
 Headquarters, F-3/1, Islamabad

	(e) the expiry date of the Standstill Period;
	(f) instructions on how to request a debriefing and/or submit a complaint during the standstill period.

6. Conclusion of a Framework Agreement

40. Framework Agreement Criteria	<p>40.1 This is a Closed Framework Agreement.</p> <p>40.2 The Procuring Agency shall specify in the BDS and/or Section III A (Evaluation Criteria), the criteria that will apply in the selection of Bidder(s), with whom a Framework Agreement(s) may be concluded.</p>
41. Notification to Conclude Framework Agreement	<p>41.1 Prior to the expiration of the Bid Validity Period and upon expiry of the Standstill Period specified in ITB 30.1 or any extension thereof, and upon satisfactorily addressing a complaint that has been submitted within the Standstill Period, the Procuring Agency shall transmit to the successful Bidder(s) a Notification to Conclude a Framework Agreement, attaching the Framework Agreement for signature by the Bidder.</p>
42. No Obligation to Purchase	<p>42.1 The conclusion of a Framework Agreement shall not impose any obligation on the Procuring Agency to purchase any Goods under the Framework Agreement.</p>
43. Non-exclusivity	<p>43.1 This Primary Procurement process is non-exclusive, and the Procuring Agency reserves the right to procure the Goods from other suppliers who are not FA Suppliers.</p>
44. Signing the Framework Agreement	<p>44.1 Unless an earlier deadline is stipulated in the BDS, the Bidder shall sign, date and return the Framework Agreement within twenty-eight (28) days of receipt of the same.</p>
45. Publication of the Conclusion of Framework Agreement Notice	<p>45.1 Within ten (10) Business Days of transmission to the successful Bidder(s) of the Notification(s) to Conclude a Framework Agreement(s), as per ITB 41.1, the Procuring Agency shall publish the Conclusion of Framework Agreement Notice which shall contain, at a minimum, the following information:</p> <ul style="list-style-type: none"> (a) name and address of the Procuring Agency, and if applicable, all participating Procuring Agencies; (b) name and reference number of the Framework Agreement being concluded, and the selection method used; (c) names of all Bidders that submitted Bids, and their Bid prices, or pricing mechanisms, as read out at Bid opening, and as evaluated; (d) names of all Bidders whose Bids were rejected

ABDUR RUB KHAN
 Director (Procurement)
 Pakistan Telecommunication Authority
 Headquarters, F-5/1 Islamabad

	<p>either as nonresponsive or as not meeting qualification criteria, or were not evaluated, with the reasons therefor; and</p> <p>(e) the name(s) of the successful Bidder(s), the duration of Framework Agreement(s), and a summary of its scope.</p>
<p>46. Grievance Redressal Mechanism</p>	<p>46.1 Procuring agency shall constitute a Grievance Redressal Committee (GRC) comprising of odd number of person with proper power and authorization to address the complaint. The GRC shall not have any of the members of Procurement Evaluation Committee. The committee must have one subject specialist depending the nature of the procurement.</p> <p>46.2 Any party can file its written complaint against the eligibility parameters or any other terms and conditions prescribed in the prequalification or bidding documents found contrary to provision of Procurement Regulatory Framework, and the same shall be addressed by the GRC well before the bid submission deadline.</p> <p>46.3 Any Bidder feeling aggrieved by any act of the procuring agency after the submission of his bid may lodge a written complaint concerning his grievances not later than seven of the announcement of technical evaluation report and five days after issuance of final evaluation report.</p> <p>46.4 In case, the complaint is filed against the technical evaluation report, the GRC shall suspend the procurement proceedings.</p> <p>46.5 In case, the complaint is filed after the issuance of the final evaluation report, the complainant cannot raise any objection on technical evaluation of the report.</p> <p>Provided that the complainant may raise the objection on any part of the final evaluation report in case where single stage one envelop bidding procedure is adopted.</p> <p>46.6 The GRC, in both the cases shall investigate and decide upon the complaint within ten days of its</p>

ABDUL RUB KHAN
 Director (Procurement)
 Pakistan Telecommunication Authority
 Headquarters, F-5/1, Islamabad

	<p>receipt.</p> <p>46.7 Any bidder or the procuring agency not satisfied with the decision of the GRC may file Appeal before the Appellate Committee of the Authority on prescribed format after depositing the fee as prescribed in "Redressal of Grievance Regulations, 2021".</p> <p>46.8 The Committee, upon receipt of the Appeal against the decision of the GRC complete in all respect shall serve notices in writing upon all the parties to Appeal.</p> <p>46.9 The committee shall call the record from the concerned procuring agency or the GRC as the case may be, and the same shall be provided within prescribed time.</p> <p>46.10 The committee may after examination of the relevant record and hearing all the concerned parties, shall decide the complaint within fifteen (15) days of receipt of the Appeal.</p> <p>46.11 The decision of the Committee shall be in writing and shall be signed by the Head and each Member of the Committee. The decision of the committee shall be final.</p>
<p align="center">7. Secondary Procurement Process for awarding a Call-off Contract</p>	
<p>47. Method and criteria for award of Call-off Contract.</p>	<p>47.1 Secondary Procurement method that shall apply in selecting FA supplier and awarding a Call-off contract is specified in Framework Agreement (Framework Agreement, Schedule 3 i.e. Secondary Procurement). To be entitled to participate in a Secondary Procurement, and awarded a Call-off Contract, FA Suppliers must continue to be qualified and eligible, and Goods must continue to be eligible, after criteria stipulated in these bidding documents. Procuring Agency may require, at Secondary Procurement stage and award of Call-off Contract, evidence of continued qualification and eligibility.</p>
<p>48. Adjustment to the Base Price</p>	<p>48.1 Call-off Contract Price at Secondary Procurement stage shall not be subject to price adjustment unless specified in Framework Agreement, Section B: Framework Agreement Specific Provisions.</p>

ABDUR RUB KHAN
 Director (Procurement)
 Pakistan Telecommunication Authority
 Headquarters, F-5/1 Islamabad

8. Blacklisting Mechanism

49. Blacklisting Mechanism

49.1 Procuring Agency shall bar for not more than time prescribed in Rule-19 of the Public Procurement Rules, 2004, from participating in their respective procurement proceedings, bidder or contractor who either:

- i. Involved in corrupt and fraudulent practices as provided in Rule-2 of Public Procurement Rules; or
- ii. Fails to perform his contractual obligations; or
- iii. Fails to abide by the bid securing declaration;

49.2 The show-cause notice shall contain: (a) precise allegation against the bidder or contractor; (b) the maximum period for which the Procuring Agency proposes to debar the bidder or contractor from participating in any public procurement of the Procuring Agency; and (c) the statement, if needed, about the intention of the Procuring Agency to make a request to the Authority for debarring the bidder or contractor from participating in public procurements of all the procuring agencies.

49.3 The procuring agency shall give minimum of seven days to the bidder or contractor for submission of written reply of the show cause notice

49.4 In case, the bidder or contractor fails to submit written reply within the requisite time, the Procuring Agency may issue notice for personal hearing to the bidder or contractor/ authorize representative of the bidder or contractor and the procuring agency shall decide the matter on the basis of available record and personal hearing, if available.

49.5 In case the bidder or contractor submits written reply of the show cause notice, the Procuring Agency may decide to file the matter or direct issuance of a notice to the bidder or contractor for personal hearing.

49.6 The Procuring Agency shall give minimum of seven days to the bidder or contractor for appearance before the specified officer of the Procuring Agency for personal hearing. The specified officer shall decide the matter on the

ABDUR RUB KHAN
DIRECTOR (Procurement)
Secretary Telecommunication Authority
Headquarters, F-5/1, Islamabad

basis of the available record and personal hearing of the bidder or contractor, if availed

49.7 The procuring Agency shall decide the matter within fifteen days from the date of personal hearing unless the personal hearing is adjourned to a next date and in such an eventuality, the period of personal hearing shall be reckoned from the last date of personal hearing.

49.8 The Procuring Agency shall communicate to the bidder or contractor the order of debarring the bidder or contractor from participating in any public procurement with a statement that the bidder or contractor may, within thirty days, prefer a representation against the order before the Authority.

49.9 Such blacklisting or barring action shall be communicated by the procuring agency to the Authority and respective bidder or bidders in the form of decision containing the grounds for such action. The same shall be publicized by the Authority after examining the record whether the procedure defined in blacklisting and debarment mechanism has been adhered to by the procuring agency.

49.10 The bidder may file the review petition before the Review Petition Committee Authority within thirty days of communication of such blacklisting or barring action after depositing the prescribed fee and in accordance with "Procedure of filing and disposal of review petition under Rule-19(3) Regulations, 2021". The Committee shall evaluate the case and decide within ninety days of filing of review petition.

49.11 Committee shall serve a notice in writing upon all respondent of the review petition. The notices shall be accompanied by the copies of review petition and all attached documents of the review petition including the decision of the procuring agency. The parties may file written statements along with essential documents in support of their contentions. The Committee may pass such order on the representation may deem fit.

49.12 Authority on the basis of decision made by the

ABDUR RUB KHAN
Director (Procurement)
National Telecommunication Authority
Headquarters, F-5/1 Islamabad

	committee either may debar a bidder or contractor from participating in any public procurement process of all or some of the procuring agencies for such period as the deemed appropriate or acquit the bidder from the allegations. The decision of the Authority shall be final.
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Section II A - Bid Data Sheet (BDS)

Following specific data for Goods to be procured shall complement, supplement, or amend provisions in Instructions to Bidders (ITB). Whenever there is a conflict, the provisions in BDS shall prevail over those in ITB.

1. General	
ITB 1.1 and 1.2	<p>Procuring Agency is: Pakistan Telecommunication Authority</p> <p>Name of ITB is: Procurement of brand-new & good-quality computer stationery (toners), brand-new & good-quality Photocopier stationery (toners), General Stationery and petty items</p>
ITB 1.2 (a) or (c)	<p>Framework Agreement</p> <p>Multi-Supplier Frame Agreement</p> <p>This Primary Procurement intends to conclude Supplier Framework Agreements.</p> <p>Framework Agreement panel - minimum number (1)</p> <p>Procuring Agency intends to conclude Framework Agreements with a minimum number of Bidders for each item</p> <p>Minimum number in ONE 1</p> <p>Framework Agreement panel - maximum number (170)</p> <p>Procuring Agency, will conclude Framework Agreements for each item bidders are required to offer their unit prices up to a maximum number of (1) qualified bidders with substantially responsive bids.</p> <p>The maximum number of Bidders that Procuring Agency may conclude Framework Agreements with qualified bidders:</p>
1.2 (q)	<p>Term of Framework Agreement</p> <p>Framework Agreement shall be for a Term of One Year (12 Months) from the commencement date stated in the Framework Agreement.</p>
ITB 4.1	Maximum number of members in a Joint Venture (JV) shall be: N/A
2. Contents of Bidding Documents	
ITB 7.1	For clarification of Bid purposes only, Procuring Agency's address is:

ABDUR RUB KHAN
 Director (Procurement)
 Pakistan Telecommunication Authority
 Headquarters, F-3/1, Islamabad

	<p>Director Procurement, Procurement Directorate, PTA HQs, F-5/1, Islamabad</p> <p>Attention: Abdur Rab Khan</p> <p>Address: Procurement Directorate, PTA HQs, F-5/1, Islamabad</p> <p>Floor/ Room number: Room No.8, Ground Floor</p> <p>City: Islamabad</p> <p>ZIP/Postal Code: 44000</p> <p>Country: Pakistan</p> <p>Telephone: +92-51-2878157</p> <p>Email address: abdurabb@pta.gov.pk</p> <p>Requests for clarification should be received by Procuring Agency no later than: 10th May 2026.</p> <p>Web page: www.pta.gov.pk</p>
3. Preparation of Bids	
ITB 10.1	<p>Language of Bid is English.</p> <p>All correspondence shall be in English</p> <p>Language for translation of supporting documents and printed literature is English.</p>
ITB 11.1 (f)	<p>Bidder shall submit following additional documents in its Bid:</p> <ul style="list-style-type: none"> • Income Tax (IT) certificate • General Sales Tax (GST) registrations • List of outlets
ITB 14.2	Multiple supplier that is min 1 or max 170.
ITB 14.3	<p>Multi-Supplier FA</p> <p>Price to be quoted in Letter of Bid in accordance with ITB 14.1 shall be total bid price for specified items or Lots, as applicable.</p>
ITD 14.6	Incoterms edition that will apply to Framework Agreement Call-off Contracts is: edition N/A.
ITB 14.7 (b)(i) and (c)(v)	Named place(s) of destination, as per Incoterms used, is PTA HQs F-5/1 Islamabad and its twelve Zonal Offices at Peshawar, Abbottabad, Rawalpindi, Faisalabad, Lahore, Multan, Sukhar, Karachi, Quetta, Gawader, Gigit and Muzaffarabad (AJK)
ITB	Final Destination/s (Project Sites) will be specified in each Call-off Contract

ABDUR RUB KHAN
 Director (Procurement)
 National Telecommunication Agency
 Headquarters, F-5/1 Islamabad

14.7 (a)(iii) (b)(ii) and (c)(v)	awarded under the Framework Agreement. If the final destination is different from the named place of destination for CIP, the Procuring Agency will pay the Supplier the reasonable costs for inland transportation, insurance, and other local services required to convey the Goods from the named place of destination to their final destination (Project Site). The Procuring Agency will also pay the Supplier, for price quoted EXW, the reasonable costs for inland transportation, insurance, and other local services required to convey the Goods to their final destination (Project Site). Must be included in price.
ITB 15.1	Bidder is required to quote in currency of Procuring Agency's Country portion of Bid price that corresponds to expenditures incurred in that currency.
ITB 16.4	Period of time Goods are expected to be functioning (for the purpose of spare parts): One year following acceptance of Goods by Procuring Agency under a Call-off Contract.
ITB 17.2 (a)	Manufacturer's authorization is not required.
ITB 17.2 (b)	After sales service is required. For one year
ITB 18.1	Bid validity period 120 days.
ITB 19.3(a)	Where Bid validity period is extended, Bid price shall be adjusted (to determine FA Base price) by following factor(s): Local currency portion of FA Base Price shall be adjusted by a factor reflecting local inflation during period of extension, and
ITB 20.1	On line submission at EPADS of PPRA, no physical submissions.
ITB 20.3	Written confirmation of authorization to sign on behalf of Bidder
4. Submission and Opening of Bids	
<div data-bbox="40 1606 381 1858" data-label="Text"> <p>ABDUR RAB KHAN Director (Procurement) Pakistan Telecommunication Authority Headquarters, F-5/1, Islamabad</p> </div> <div data-bbox="414 1648 1242 1900" data-label="Text"> <p>For Bid submission purpose only, Procuring Agency's address is: Attention: Abdur Rab Khan Street Address: PTA HQs, F-5/1, Islamabad Floor/ Room number: Ground floor City: Islamabad</p> </div>	

	ZIP/Postal Code: +92-51-2878157 Country: Pakistan] The deadline for Bid submission is: Date: [20 th May 2025] Time: [10:30 a.m.] Bidders shall submit their Bids electronically.
ITB 25.1	The Bid opening shall take place at: 1. Street Address: PTA HQ, F-5/1, Islamabad. City: Islamabad Country: Pakistan Date: [20 th May 2025] Time: [11:00 a.m.] The electronic Bid opening procedures shall be: EPADS
ITB 25.6	The Letter of Bid shall be numbered and initialed by (insert number) representatives of the Procuring Agency conducting Bid opening. NA
5. Evaluation and Comparison of Bids	
ITB 30.3	The adjustment shall be based on the highest price of the item or component as quoted in other substantially responsive Bids. If the price of the item or component cannot be derived from the price of other substantially responsive Bids, the Procuring Agency shall use its best estimate.
ITB 32.1	The currency that shall be used for Bid evaluation and comparison purposes to convert, at the selling exchange rate, all Bid prices expressed in various currencies into a single currency is PKR.
ITB 34.2(a)	Evaluation will be done for Items. Estimated quantities over FA period is 170 Bids will be evaluated on item by item basis.
ITB 34.5	The consideration of other factors during the evaluation, in addition to the Bid Price quoted, include the factors set out below more fully described in Section III. Evaluation and Qualification Criteria; (a) Whole Life costs: the costs during the life of the Goods or equipment No (b) The performance and productivity of the equipment offered; No. (c) Criteria is placed at Section IIIA, Evaluation and Qualification Criteria
6. Concluding a Framework Agreement	
ITB 44	Signing the Framework Agreement

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 Headquarters, F-6/1, Islamabad

The Bidder shall sign, date and return the Framework Agreement within 12 (twelve) days of receipt of the same.

ABDUR RUKHAN
Director (Procurement)
Public Procurement Agency
Islamabad

(PPRA)

Section IIIA - Evaluation and Qualification Criteria

MERIT POINT SYSTEM EVALUATION

S.No	Parameter	Maximum weightage	Remarks
1	Bidders having outlets, shop or office registered in the name of firm. I. Islamabad (20) II. Rawalpindi (15) III. Other Cities (5) Any one of the above will apply for marking.	20	Documented proof / Acknowledgement of Registration from organization.
2	Relevant experience of supply of office stationery and general items on the basis of purchase orders, Two Marks for each Purchase order during the last five years. (Max 20 marks) I. 10 Projects (20) II. 5 Projects (10) III. 2 Projects (4)	20	Copies of Purchase Order are required
3	Active Tax Payer	10	ATL certificate
4	Satisfactory Certificate from different organizations, 4 marks for each certificate.	20	Certificate from organization to be attached
	Passing Marks 46	70	

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Director (Procurement)
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Headquarters, F-51 Islamabad

1. Evaluation of Bids (ITB 34)

Evaluation Criteria (ITB 34.2)

The Procuring Agency's evaluation of a Bid may take into account, in addition to the Bid Price quoted in accordance with ITB 14.8, one or more of the following factors as specified in ITB 34.2(1) and in BDS referring to ITB 34.5, using the following criteria and methodologies.

An adjustment to take into account the productivity of the Goods offered in the Bid will be added to the Bid price for evaluation purposes only, if specified in BDS ITB 34.5. The adjustment will be evaluated based on the cost per unit of the actual productivity of Goods offered in the Bid with respect to minimum required values, using the methodology specified below.

N/A

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Headquarters, F-5/1 Islamabad

2. ~~Criterion to conclude~~ a Framework Agreement(s) (ITB 40)

Section IIIA will be applied

ABDUR RUB KHAN
Director (Procurement)
Public Procurement Authority
Washington, D.C. 20548

Section IV-A - Bid Forms

Table of Forms

ADOUR RUB KHAN E
 Director (Procurement)
 Palawan Transportation Authority
 Palawan, P.S. 10000

1. Letter of Bid

Primary Procurement - Framework Agreement Goods

INSTRUCTIONS TO BIDDERS: DELETE THIS BOX ONCE YOU HAVE COMPLETED THE DOCUMENTS

The Bidder must prepare this Letter of Bid on stationery with its letterhead clearly showing the Bidder's complete name and business address.

Note: All italicized text is to help Bidders in preparing this form.

Framework Agreement - Goods

Date of this Bid submission: [20th May, 2025]

Request for Bid No.: PTA/Administrations/Admin/Procurement/804 /2025

Pakistan Telecommunication Authority

ABDUR RUB KHAN
Director (Procurement)
Pakistan Telecommunication Authority
Headquarters, Islamabad

- (a) **No reservations:** We have examined and have no reservations to the Bidding Documents, including addenda issued in accordance with Instructions to Bidders (ITB 8);
- (b) **Eligibility:** We meet the eligibility requirements and have no conflict of interest in accordance with ITB 4;
- (c) **Eligible Goods and Related Services:** If we conclude a Framework Agreement, the Goods and Related Services that we may supply under a Call-off Contract awarded under the Framework Agreement, shall be sourced from an eligible country in accordance with ITB 5 and Section V, Eligible Countries. The Goods and Related Services shall be sourced from (insert name of the country(ies)) Pakistan.
- (d) **Bid/Proposal-Securing Declaration:**
- "We have neither been suspended nor declared ineligible by the Procuring Agency(s) based on execution of a Bid-Securing Declaration or Proposal-Securing Declaration in Pakistan.
- (e) **Conformity:** We offer to supply, in conformity with the Bidding Documents and in accordance with Section VII- Schedule of Requirements, the following Goods: - **supply of brand-new & good-quality computer stationery (toners), brand-new & good-quality Photocopier stationery (toners), General Stationery and petty items.**

PTA Contract Agreement

No. PTA/Administrations/Admin/Procurement/798/2025

BILL OF QUANTITIES (BoQ)

- a. Computer stationery (Tonners)
- b. Photocopier stationery (Tonners)
- c. Petty items other than stationery

Annex A

PTA Contract Agreement

No. PTA/Administrations/Admin/Procurement/804/2025

BILL OF QUANTITIES (BoQ)

Ser	Article / Item	A/U	Specification	Qty	Unit Price (Incl 18% GST)	Total Price(PKR) (Incl GST)
General Stationery						
1.	Attendance Register	No.	No.4	14		
2.	Ball Point	Packet	0.8mm tip	211		
3.	Ball Point Pointer	Packet	0.3mm tip	31		
4.	Ball Point	Packet	Prb 0.8mm (Yellow)	10		
5.	Ball Point	Packet	Needle Point Tip 0.7mm	22		
6.	Ball Point Gel	Packet	Roller Gel 0.7 Fine	153		
7.	Ball Point Uni Ball	Packet	(Red Colour) Fine UB-157 (Made In japan)	4		
8.	Ball Point Uni Ball	Packet	(Blue Colour) Fine UB-157	16		

ABDUR RUB KHAN
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Procurement Authority

			(Made in Japan)		
9.	Ball Point Uni Ball	Packet	(Black Colour) Fine UB-157 (Made in Japan)	8	
10.	Ball Point Uni Ball	Packet	(Green Colour) Fine UB-157 (Made in Japan)	8	
11.	Ball Point Uni Ball	Packet	(Red Colour) Roller Gel UM 120 0.7mm	3	
12.	Ball Point Uni Ball	Packet	(Green Colour) Roller Gel UM 120 0.7mm	3	
13.	Ball Point Uni Ball	Packet	(Blue Colour) Roller Gel UM 120 0.7mm	9	
14.	Ball Point Uni Ball	Packet	(Black Colour) Roller Gel UM 120 0.7mm	5	
15.	Ball Point Uni Ball	Packet	(Green Colour) Roller Gel 0.8mm UB-200(08)	5	
16.	Ball Point Uni Ball	Packet	(Red Colour) Roller Gel 0.8mm UB-200(08)	5	
17.	Ball Point Uni Ball	Packet	(Blue Colour) Roller Gel 0.8mm UB-200(08)	30	
18.	Ball Point Uni Ball	Packet	(Black Colour) Roller Gel 0.8mm UB-200(08)	10	
19.	Binder clip	Packet	32mm (China)	65	
20.	Binder clip	Packet	25mm (China)	16	
21.	Binder clip	Packet	15mm (China)	40	
22.	Binder clip	Packet	41mm (China)	20	
23.	Binding Tape	Roll	3" (eleven meters)	178	
24.	Box File A4 Size	No.	Lever Arch File (China)	20	
25.	Box File Legal Size	No.	Lever Arch File (China)	134	
26.	Cotton tag	Bundle	Tags Multi colour (Superior Quality)	24	

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Procurement Authority

27.	Cash Book	No.	No. 4	3		
28.	Calculator	No.	(MJ 120) Check & Correct	83		
29.	Diary Register	No.	No.6	5		
30.	Dispatch Register	No.	No.6	5		
31.	Dak Folder Rexene	No.	(PTA printed with monogram) as per sample available	9		
32.	Drafting Pad ruled A-4 size	No.	AF-102 (50 Sheets) Fine Quality	107		
33.	Drafting Pad ruled small size	No.	AF-102 (50 Sheets) Fine Quality	98		
34.	D-Ring File A4 size	No.	Master Clip File (different Colours)	9		
35.	Double Sided Foam Tape	Roll	(24mm*4.6m) Fine Quality	21		
36.	Envelop 11" x 5" size	No.	Paper 80 grm white (PTA printed with monogram)	100		
37.	Envelop 11" x 5" size	No.	Paper 80grm Khaki (PTA printed with monogram)	150		
38.	Envelop A4 size	No.	Paper 80 gms khaki (PTA printed with monogram)	8110		
39.	Envelop A4 size	No.	Paper 80 gms White (PTA printed with monogram)	725		
40.	Envelop (8" x 4") size	No.	Paper 80 grm Khaki (PTA printed with monogram)	9270		
41.	Envelop (9" x 4") size	No.	Paper 80gram White (PTA printed with	255		

ABDUR RUB KHAN
 Director (Procurement)
 Pakistan Telecommunication Authority
 Headquarters, F-5/1 Islamabad

			monogram)			
42.	Envelop (11"x15")size	No.	Legal/file size Paper 80 grm Khaki (PTA printed with monogram	300		
43.	Envelop (11"x15")size	No.	Legal/file size Paper 80 grm White (PTA printed with monogram)	4050		
44.	Every Card Sheet A4 size	Packet	400 Sheets (Multi Colour)			
45.	Fax Toner Cartridge	No.	(Canon KXL 401)	5		
46.	File Tray Plastic	No.	Fine Quality (sample available)	5		
47.	File Board file size	No.	(Fine Quality) (sample available)	59		
48.	File Cover legal	No.	Size 350 gram art card (PTA printed with lamination) sample available	7705		
49.	File cover plastic (transparent) with clip	No.	A-4 size (Management file CY320)	1268		
50.	File cover plastic (Transparent) with clip	No.	Legal size (Management file A320)	69		
51.	Fluid Pen	No.	Correction Pen with Metal Tip	120		
52.	Gum Stick	No.	Large 35gms (Non toxic) Multi-purpose	211		
53.	Highlighter	No.	1+5mm (Germany) Imported	395		
54.	Log Book	No.	No. 4	18		
55.	Lead Pencils	Packet	HB 5000 Autocrat	288		
56.	Meeting Schedule Stand	No.	(Plastic) A4 Size (sample available)	7		

MOUR RUB KHAN
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Procurement Authority
Gadda

57.	Masking Tape	Roll	3" wide 15 yard	12		
58.	Marker Permanent	No.	UM-2 (Blue)	115		
59.	Marker Permanent	No.	UM-2 (Black)	115		
60.	Marker Erasable	No.	(Black Colour) White Board 70	16		
61.	Marker Erasable	No.	(Red Colour) White Board 70	16		
62.	Marker Erasable	No.	(Green Colour) White Board 70	16		
63.	Marker Erasable	No.	(Blue Colour) White Board 70	17		
64.	Memor Paper	Packet	5 Colours 20 sheets	551		
65.	Paper Cutter	No.	(SDL-0426)	44		
66.	Paper clip	Packet	Plastic Colour (30mm)	120		
67.	Post it Pad	No.	3x2 Multi Colour	84		
68.	Post it Pad	No.	3x3 Multi Colour	165		
69.	Post it Pad	No.	3x4 Multi Colour	164		
70.	Punch Machine Single Hole	No.	Local (China)	13		
71.	Punch Machine Double Hole	No.	(DL 8250) punch no of pages 20	10		
72.	Punch Machine Double Hole	No.	(heavy duty) punch no of pages 50	6		
73.	Register	No.	Ruled 10 quire No.20	15		
74.	Ring Binder	No.	(transparent) Folder plastic A4 size 34mm	44		
75.	Rubber	No.	D-45	254		
76.	Regina Paper A4 size	Ream	100 gram (Imported) 500 Sheets (Sample Available)	65		
77.	Rubber Band	Packet	Multi-Purpose 2"	8		

78.	Scissor	No.	172 mm (fine quality) 802(7.25")	50		
79.	Scotch Tape	Roll	Transparent 1" (50 meters) fine quality	273		
80.	Scotch Tape	Roll	Transparent 2" (50 meters) fine quality	121		
81.	Separator Set	Sets	Plastic A4 size (Set of 10)	9		
82.	Sharpener Heavy Duty	No.	Table fitted (311A)	2		
83.	Sharpener Steel (small size)	No.	Metal (A1002)	118		
84.	Stapler Machine 24/6	No.	25 sheets (FT315-1) (fine Quality)	71		
85.	Stapler Machine LC) Heavy Duty	No.	100 Sheets (050 LB) (fine Quality)	5		
86.	Stapler Pin-Remover	No.	0508 B (fine quality)	15		
87.	Stapler Pins Size 24 / 6	Packet	Dux-10 boxes (1000 Staples)	308		
88.	Stamp Pad	No.	(7*11cm) Blue Colour Long Lasting and Water Proof	48		
89.	Scale	No.	(Steel) 12" (Fine quality)	16		
90.	Stamp Pad (Ink)	No.	28 ml (Blue Colour)	12		
91.	Stamp Pad (Ink)	No.	28 ml (Black Colour)	4		
92.	Table Set Plastic	Sets	Plastic Fine quality (sample available)	5		
93.	Tape Dispenser	No.	No. 30	15		
94.	Tape Packing	Roll	2" (72 meters)	36		
95.	Thumb pin Colour	Packet	No PP53	2		
96.	Vehicle movement register	No.	No.6	27		

ABDUR RUB KHAN
Director (Procurement)
Telecommunication Authority
F-5/1, Islamabad

97.	Paper legal size	Ream	(500 Sheets) 80 gm (Imported)	114		
98.	Paper A-4 size	Ream	(500 Sheets) 80 gm (Imported)	2621		
Total						

b. **Printer/Toners**

Ser	Article / Item	A/U	Specification	Qty	Unit Price (Incl 18% GST)	Total Price(PKR) (Incl GST)
1	Toner for HP LaserJet	No.	1095 (35A) (Made in China)	10		
2	Toner for HP LaserJet	No.	1010/1020 (12A) (Made in China)	9		
3	Toner for HP LaserJet	No.	CF259A (59A) with chip (Made in China)	5		
4	Toner for HP LaserJet	No.	CF283A (83A) (Made in China)	6		
5	Toner for HP LaserJet	No.	1102 (85A) (Made in China)	33		
6	Toner for HP LaserJet	No.	1320 (49A) (Made in China)	35		
7	Toner for HP LaserJet	No.	M12a (79A) (Made in China)	14		
8	Toner for HP LaserJet	No.	Pro 400 (80A) (Made in China)	45		
9	Toner for HP LaserJet	No.	M402 (26 A) (Made in China)	13		
10	Toner for HP LaserJet	No.	M404 dN (76 A) with chip (Made in China)	37		
11	Toner for HP LaserJet	No.	M404 dN (78 A) (Made in China)	1		
12	Toner for HP LaserJet	No.	(17 A) (Made in China)	6		
13	Toner for HP	No.	137Fnw(107 A)	32		

ABDUR RUB KHAN
 Director (Procurement)
 Pakistan Telecommunication Authority
 Headquarters, F-5/1 Islamabad

	LaserJet		(Made in China)			
14	Toner for HP LaserJet	No.	(19 A) (Made in China)	5		
15	HP Laser Jet (Complete Set) 4 Colours	No.	415 A (Colour) (Made in China)	1		
16	HP Laser Jet (Complete Set) 4 Colours	No.	410 A (Colour) (M452 dn) (Made in China)	10		
17	HP Laser Jet (Complete Set) 4 Colours	No.	416 A (Colour) (M454 dn) (Made in China)	5		
Total:						

c. Photocopier Tonners

Slr	Article / Item	A/U	Specification	Qty	Unit Price (Incl 18% GST)	Total Price(PKR) (Incl GST)
1	Photocopier Machine	No.	Canon IR-2525 (Made in China)	35		
2	Photocopier Machine	No.	Minolta Bizhub 367 (Made in China)	31		
3	Photocopier Machine	No.	Canon IR-3300 (Made in China)	2		
4	Photocopier Machine	No.	Konica-210 (Made in China)	1		
5	Photocopier Machine	No.	Workio 4510 (Made in China)	1		
6	Photocopier Machine	No.	Toshiba e-Studio 350 (Made in China)	2		
7	Photocopier Machine	No.	Sharp AR 6026 N (Made in China)	2		
8	Photocopier Machine	No.	Canon IR-2520/2525/2530 Model(NPG-51) (Made in China)	2		
Total:						

ABDUR RUB KHAN
Director (Procurement)
Pakistan Telecommunication Authority
Headquarters, F-57 Islamabad

d. Petty items other than Stationery

Ser	Article / Item	A/U	Specification	Qty	Unit Price (Incl 18% GST)	Total Price(PKR) (Incl GST)
1.	Air Freshener	No.	300 ml (Imported)	478		
2.	Car Polish	No.	200 ml (Imported)	186		
3.	Dust Bin	No.	Plastic Large size (12 inch)	144		
4.	Brush board Polish	No.	450 ml (imported)	215		
5.	Duster Cloth	No.	Cotton (2.5*2 ft) as per Sample	467		
6.	Duster Cloth	No.	Soft Falalan (2.5*2 ft) as per Sample	1087		
7.	Floor Duster Towel	No.	as per Sample	6		
8.	Floor Duster Cleaning Matte	Kg	(Soother) 2kg	12		
9.	Bath Cleaner	Bottle	01 Liter new Thicker and fresher	116		
10.	Hard Broom	No.	Fine Quality	32		
11.	Glint	Bottle	500 ml (original)	359		
12.	Insect Killer	Bottle	300 ml (Non Toxic extra power)	269		
13.	Soap Lemon Max	No.	(90 grams)	155		
14.	Soap (Large Size)	No.	(98 grams)	167		
15.	Surf	Packet	(65 grams)	1013		
16.	Scotch Bright Scrub Sponge (Big)	No.	Sample available	132		
17.	Foot Mat Rubber	No.	(2x3) size	44		
18.	Flower Broom	No.	Fine quality	32		

47
ABDUR RUB KHAN
 Director (Procurement)
 Communication Authority
 Islamabad

19.	Phenyl	Bottle	(2.75 litre)	96		
20.	Sweep	Bottle	600 ml Bottle	116		
21.	Vim	Packet	Powder (400grams)	353		
22.	Wall Clock	No.	(14*14 inches)	8		
23.	Battery	No.	(9 Volt) heavy duty	200		
24.	Battery cell small	No.	(AAA) size	808		
25.	Battery Cell	No.	AA (super heavy duty)	248		
26.	Battery Cell	No.	AAA (super heavy duty)	236		
27.	Battery Cell (Small)	No.	(AA) size	812		
28.	Tissue Paper Box - Perfumed	No.	Ultra Soft (Perfumed) 100 x 2 Ply	132		
29.	Tissue Paper Box	No.	Ultra Soft (Pop up) 150 x 2 Ply	1429		
30.	Tissue Roll	No.	Ultra soft texture	469		
Total:						

(f) Bid Price:

(g) The unit price/s of our Bid excluding any discounts offered in items above is as provided above in table.

(h) **Unconditional Discounts:** The unconditional discounts offered are: [Specify in detail each unconditional discount offered].

The exact method of calculations to determine the net price after application of unconditional discounts is shown below: [Specify in detail the method that shall be used to apply the discounts];

(i) **Bid Validity Period:** Our Bid shall be valid for the period specified in BDS 18.1 (as amended, if applicable) from the date fixed for the Bid submission deadline specified in BDS 22.1 (as amended, if applicable), and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

ABDUR RUB KHAN
Director (Procurement)
Communication Authority
F-5/1 Islamabad

- (j) **Performance Security/Guarantee:** If our Bid is accepted and we conclude a Framework Agreement, we understand that we may be required, as a condition of a subsequent Call-off Contract, to obtain a performance security (or guarantee);
- (k) **One Bid per Bidder:** We are not submitting any other Bid(s) as an individual Bidder, and we are not participating in any other Bid(s) as a Joint Venture member, or as a subcontractor.
- (l) **State-owned enterprise or institution:** [select the appropriate option and delete the other] [We are not a state-owned enterprise or institution] / [We are a state-owned enterprise];
- (m) **Not Bound to Purchase:** We understand that there is no obligation on the Procuring Agency/Procuring Agency(s) to purchase any Goods, and/or Related Services from any FA supplier during the Term of the Framework Agreement.
- (n) **No expectation of Call-off Contract:** We confirm that no undertaking or any form of statement, promise, representation or obligation has been made by the Procuring Agency/Procuring Agency in respect of the total quantities or value of the Goods that may be ordered by it, or any participating Procuring Agency(s), in accordance with this Framework Agreement. We acknowledge and agree that we have not submitted this Bid on the basis of any such undertaking, statement, promise or representation.
- (o) **Not Bound to Accept:** In relation to this Primary Procurement, we understand that procuring agency may cancel the procurement process and reject all bid without assigning any justification as per Public Procurement Rules 2004.
- (p) **Fraud and Corruption:** We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf engages in any type of Fraud and Corruption.

Name of the Bidder: *[insert complete name of the Bidder]

Name of the person duly authorized to sign the Bid on behalf of the Bidder: **[insert complete name of person duly authorized to sign the Bid]

Title of the person signing the Bid: [insert complete title of the person signing the Bid]

Signature of the person named above: [insert signature of person whose name and capacity are shown above]

Date signed [insert date of signing], day of [insert month], [insert year, 2025]

* In the case of the Bid submitted by a Joint Venture specify the name of the Joint Venture as Bidder.

** Person signing the Bid shall have the power of attorney given by the Bidder. The power of attorney shall be attached with the Bid Schedules.

ABDUR RUB KHAN
Director (Procurement)
Pakistan Telecommunication Authority
Headquarters, F-5/1 Islamabad

2. Bidder Information Form

Primary Procurement - Framework Agreement Goods

[The Bidder shall fill in this Form in accordance with the instructions indicated below. No alterations to its format shall be permitted and no substitutions shall be accepted.]

Date: [insert date (as day, month and year) of Bid submission]

IFP No.: [insert number of IFP process]

Page _____ of _____ pages

1. Bidder's Name [insert Bidder's legal name]
2. In case of JV, legal name of each member: [insert legal name of each member in JV] N/A
3. Bidder's actual or intended country of registration: [insert actual or intended country of registration]
4. Bidder's year of registration. [insert Bidder's year of registration]
5. Bidder's Address in country of registration: [insert Bidder's legal address in country of registration]
6. Bidder's Authorized Representative Information Name: [insert Authorized Representative's name] Address: [insert Authorized Representative's Address] Telephone/Fax numbers: [insert Authorized Representative's telephone/fax numbers] Email Address: [insert Authorized Representative's email address]
7. Attached are copies of original documents of [check the box(es) of the attached original documents] <input type="checkbox"/> Articles of Incorporation (or equivalent documents of Constitution or Association), and/or documents of registration of the legal entity named above, in accordance with ITB 4.4. <input type="checkbox"/> In case of JV, letter of intent to form JV or JV agreement, in accordance with ITB 4.1. <input type="checkbox"/> 8. Included are the organizational chart, a list of Board of Directors, and the beneficial ownership.

ABDUR RUB KHAN
 Director (Procurement)
 Pakistan Telecommunication Authority
 Headquarters, F-5/1 Islamabad

3. Bidder's JV Members Information Form
Primary Procurement - Framework Agreement Goods

N/A

12/1

ABDUR RUB KHAN
Director (Procurement)
Pakistan Telecommunication Authority
Headquarters, F-5/1, Islamabad

4. Price Schedule Forms

[Note to the Procuring Agency:

Two set of Price Schedule templates are provided for Multi-Supplier based on range of Call-off quantities and Single-Supplier FA based on estimated quantities over the FA period respectively. The Procuring Agency shall use either one of the sets depending on the type of FA and delete the other.

FA based on estimated quantities over the FA period respectively. The Procuring Agency shall use either one of the sets depending on the type of FA and delete the other.

For Multi-Supplier FA, if the Procuring Agency find it to be more appropriate to provide estimated quantities over the FA period instead of range of quantities for individual Call-offs, use the set of tables for single supplier FA.

[The Bidder shall fill in these Price Schedule Forms in accordance with the instructions indicated. The list of line items in column 1 of the Price Schedules shall coincide with the List of Goods and Related Services specified by the Procuring Agency in the Schedule of Requirements.]

ABDUR RUS KHAN
Director (Procurement)
Pakistan Telecommunication Authority
Headquarters, F-2/1 Islamabad

5. Multi-Supplier FA- Price Schedule: Goods Manufactured outside Pakistan, to be imported

Bids: _____						
TEP No: _____						
Page No: _____ of _____						
1	2	3	4	5		6
Line Item No	Description of Goods	Country of Origin	Delivery Period as defined by Incoterms	Indicative Quantity and physical unit per lot (insert unit of measurement)		Unit price CIP (insert place of destination) in accordance with ITB 34.7(b)(1)
				Minimum	Maximum	
[insert number of the item]	[insert name of good / description of good]	[insert country of origin of the good]	[insert the Delivery Period]	[insert number of units to be supplied and name of the physical unit]		[insert unit price CIP per line item]

Name of Bidder [insert complete name of Bidder]

Signature of Bidder [signature of person signing the Bid]

Date [insert Date]

Note to the Procuring Agency:

- Information for columns 1, 2, 4, and 5 to be inserted by the Procuring Agency
- If the items comprise of sub-items, insert the corresponding sub-item information and ensure that the range of quantities for sub-items is the same as the range of quantities for items otherwise evaluation becomes difficult. If there is a necessity to have different range of quantities, treat them as separate items.
- Indicate multiple ranges for each item as applicable
- If the final destinations are known at the time of issuance of the bidding documents for primary procurement process, add a column requesting "price per line item for inland transportation and other Related Services required by the Procuring Agency's Country to convey the Goods to their final destination specified in BDS

ABDUR RUB KHAN
 Director (Procurement)
 Director General
 Ministry of Defence
 Islamabad

6. Multi-Supplier FA-Price Schedule: Goods Manufactured outside Pakistan, already Imported

Date: _____
IFP No: _____
Page No. 4 of

1	2	3	4	5	6	7	8	9
Line Item No	Description of Goods	Country of Origin	Quantity Declared as Imported by Incoterms	Indicative Quantity and physical unit per individual Call-off	Unit Price including Customs Duties and Import Taxes paid, in accordance with ITB 14, TCM 11	Custom Duties and Import Taxes paid per unit in accordance with ITB 14, TCM 11, (to be supported by documents)	Unit Price net of customs duties and import taxes, in accordance with ITB 14, TCM 11 (A.7.4e) (iii) (of 6 miles (Col 7))	Sales and other taxes paid or payable per item if Framework Agreement is concluded (in accordance with ITB 14, TCM 11)
[Insert number of the item]	[Insert name of Goods]	[Insert country of origin of the Goods]	[Insert Delivery Period]	[Insert number of units to be supplied and name of the physical unit]	[Insert unit price per unit]	[Insert custom duties and taxes paid per unit]	[Insert unit price net of customs duties and import taxes]	[Insert sales and other taxes payable per item if Framework Agreement is concluded]

Name of Bidder [insert complete name of Bidder] Signature of Bidder [signature of person signing the Bid] Date [insert date]

Note to the Procuring Agency

- Information for columns 1, 2, 4, and 5 to be inserted by the Procuring Agency
- If the items comprise of sub-items, insert the corresponding sub-item information and ensure that the range of quantities for sub-items is the range as the range of quantities for items otherwise evaluation becomes difficult. If there is a necessary change in the range of quantities, treat them as separate items.
- Indicate multiple ranges for each item, if applicable.
- If the final destinations are known at the time of issuance of the bidding documents for primary procurement process add a column requesting "per unit price for inland transportation and other Related Services required in the Procuring Agency's country" to convey the Goods to the final destination specified in Bids.
- [For previously imported goods the quoted price shall be distinguished from the original import value of these Goods declared to customs and shall include any rebate or mark-up of the local agent or representative and all local costs except import duties and taxes, which have been acknowledged to be paid by the Procuring Agency for clarity. The bidders are asked to quote the price including import duties, and additionally to provide the freight duties and the price net of import duties, which is the difference of these values.]

ABDUR ROBB KHAN
Specialist, Procurement
Director, Procurement
Director, Procurement
Director, Procurement

7. Multi-Supplier FA- Price Schedule: Goods Manufactured in Pakistan

Date: _____ of _____
 IEP No: _____
 Page No: _____

1	2	3	4		5	6
			Indicative Quantity and physical unit			
Line Item No.	Description of Goods	Delivery Period as defined by incoterms	Minimum	Maximum	Indicative EX W price	Sales and other taxes payable per line item if Framework agreement is concluded (in accordance with ITB 14.7(a)(i))
[insert total price per item]	[insert name of Goods]	[insert Delivery Period]	[insert number of units to be supplied and name of the physical unit]	[insert number of units to be supplied and name of the physical unit]	[insert EX W unit price]	[insert sales and other taxes payable per line item if Framework Agreement is concluded]
Name of Bidder [insert complete name of Bidder] Signature of Bidder [signature of person signing the Bid] Date [insert date]						

Note to the Procuring Agency:

- Information for columns 1, 2, 3, and 4 to be inserted by the Procuring Agency
- If the items comprise of sub-items, insert the corresponding sub-item information and ensure that the range of quantities for sub-items is the same as the range of quantities for items otherwise evaluation becomes difficult. If there is a necessity to have different range of quantities, treat them as separate items.
- Indicate multiple ranges for each item as applicable
- If the final destinations are known at the time of issuance of the bidding documents for primary procurement process add a column requesting "price per line item for inland transportation and other Related Services required in the Procuring Agency's Country to convey the Goods to their final destination specified in BDS

ABDUR RUB KHAN
 Director (Procurement)
 Islamabad Communication Authority
 Headquarters F-5/1 Islamabad

8. Multi-Supplier FA- Price and Completion Schedule - Related Services

Date: _____							
TFP No: _____							
Page No: _____ of _____							
1	2	3		4	5	6	7
Item No.	Item Description	Indicative Quantity and physical Unit		Description of Services (includes inland transportation and other Related Services required in the Procuring Agency's Country to convey the Goods to their final destination)	Country of Origin	Related Service Completion Period	Unit price
(Insert Item number)	Insert name of Goods	Minimum	Maximum	(Insert name of Service)	(Insert country of origin of the Service)	(Insert Related Service Completion Period per item)	(Insert unit price per item)
		Insert number of units to be supplied and name of the physical unit	Insert number of units to be supplied and name of the physical unit				

Name of Bidder [insert complete name of Bidder] Signature of Bidder [signature of person signing the Bid] Date [insert date]

Note to the Procuring Agency:

- Information for columns 1, 2, 3, 4, and 6 to be inserted by the Procuring Agency
- If the items comprise of sub-items, insert the corresponding sub-item information and ensure that the range of quantities for sub-items is the same as the range of quantities for items otherwise evaluation becomes difficult. If there is a necessity to have different range of quantities, treat them as separate items.
- Indicate multiple rungs for each item as applicable
- The estimated quantities or range of quantities of the items in this table shall be the same as the specified for the supply portion in the preceding tables.

ABDUR RUB KHAN
 Director (Procurement)
 Pakistan Telecommunication Authority
 Headquarters F-51 Islamabad

9. Multi-Supplier FA Price Schedule Summary

Date: _____		IFP No. _____		Page No. _____ of _____	
Item No	Description of Goods	Indicative Quantity and physical unit		Bid Unit Price Supply portion	Total Bid Unit Price (4+5)
		Minimum	Maximum		
[insert Item No.]	[insert name of Goods]	[insert number of units to be supplied and name of the physical unit]	[insert number of units to be supplied and name of the physical unit]	[insert unit price]	[insert total bid unit price]
		Name of Bidder [insert complete name of Bidder]		Signature of person signing the Bid Date [insert date]	

Note to the Procuring Agency

- Information for columns 1, 2, and 3 to be inserted by the Procuring Agency
- If the items comprise of sub-items, insert the corresponding sub-item abbreviation and ensure that the range of quantities for sub-items is the same as the range of quantities for items otherwise evaluation becomes difficult. If there is a necessity to have different range of quantities, treat them as separate items
- Indicate multiple ranges for each item as applicable
- If the final destinations are known at the time of issuance of the bidding documents, for primary procurement process add a column requesting "price per line item for unland transportation and other Related Services required in the Procuring Agency's Country to convey the Goods to their final destination specified in BIDS"

For previously imported Goods, the quoted price shall be distinguishable from the original import value of these Goods declared to customs and shall include any rebate or mark-up of the local agent or representative and all local cost's except import duties and taxes, which have been and/or have to be paid by the Procuring Agency. For clarity, the Bidders are asked to quote the price including import duties, and additionally to provide the import duties and the price of import duties which is the difference of those values.

ABDUR RUB RAYAN
 Director (Procurement)
 Import/Export Administration
 Ministry of Commerce

10. Manufacturer's Authorization

N/A

ABDUR RUB KHAN
Director (Procurement)
Pakistan Telecommunication Authority
Headquarters, F-5/1 Islamabad

11. Bid Securing Declaration

[The Bidder shall fill in this Form in accordance with the instructions indicated.]

Date: [insert date (as day, month and year)]

Bid No.: [insert number of Bidding process]

Alternative No.: [insert Identification No if this is a Bid for an alternative]

To: [insert complete name of Procuring Agency]

We, the undersigned, declare that:

We understand that, according to your conditions, Bids must be supported by a Bid Securing Declaration.

We accept that we will be blacklisted and henceforth cross debarred for participating in respective category of public procurement proceedings for a period of (not more than) six months, if fail to abide with a bid securing declaration, however without indulging in corrupt and fraudulent practices, if we are in breach of our obligation(s) under the Bid conditions, because we

- (a) have withdrawn or modified our Bid during the period of Bid Validity specified in the Form of Bid;
- (b) Disagreement to arithmetical correction made to the Bid price; or
- (c) having been notified of the acceptance of our Bid by the Procuring Agency during the period of Bid Validity, (i) failure to sign the contract if required by Procuring Agency to do so or (ii) fail or refuse to furnish the Performance Security or to comply with any other condition precedent to signing the contract specified in the Bidding Documents.

We understand this Bid Securing Declaration shall expire if we are not the successful Bidder, upon the earlier of (i) our receipt of your notification to us of the name of the successful bidder; or (ii) twenty-eight (28) days after the expiration of our Bid.

Signed: [insert signature of person whose name and capacity are shown] In the capacity of [insert legal capacity of person signing the Bid Securing Declaration]

Name: [insert complete name of person signing the Bid Securing Declaration]

Duly authorized to sign the Bid for and on behalf of: [insert complete name of Bidder]

a) Dated on _____ day of _____ [insert date of signing]
Corporate Seal (where appropriate)

ABDUR RUB KHAN
Director (Procurement)
Pakistan Telecommunication Authority
Headquarters, F-5/1, Islamabad

Section V - Eligible Countries

Eligibility for the Provision of Goods, Works and Non-Consulting Services

In reference to ITB 4.8 and ITB 5.1, for the information of the Bidders, at the present time firms, Goods and Related Services from the following countries are excluded from this procurement process:

1. Under ITB 4.8(a) and ITB 5.1: [insert a list of the countries to apply the restriction or state "none" Israel and India].
2. Under ITB 4.8(b) and ITB 5.1: [insert a list of the countries following to apply the restriction or state "none" Israel and India]

ABDUR RUB KHAN
Director (Procurement)
Pakistan Telecommunication Authority
Headquarters, 7-81, Islamabad

Supply Requirements

Immediate replacement of faulty toners, stationary items and other petty items.

1. Technical Specifications

The purpose of the Technical Specifications (TS), is to define the technical characteristics of the Goods and Related Services required by the Procuring Agency. The Procuring Agency shall prepare the detailed TS take into account that:

- The TS constitute the benchmarks against which the Procuring Agency will verify the technical responsiveness of Bids and subsequently evaluate the Bids. Therefore, well-defined TS will facilitate preparation of responsive Bids by Bidders, as well as examination, evaluation, and comparison of the Bids by the Procuring Agency.

The TS shall require that all Goods and materials to be incorporated in the Goods be new, unused, and of the most recent or current models, and that they incorporate all recent improvements in design and materials, unless provided for otherwise in the contract.

- The TS shall make use of best practices. Samples of specifications from successful similar procurements in the same country or sector may provide a sound basis for drafting the TS.
- Standardizing technical specifications may be advantageous depending on the complexity of the Goods and the repetitiveness of the type of procurement. Technical Specifications should be broad enough to avoid restrictions on workmanship, materials, and equipment commonly used in manufacturing similar kinds of Goods.
- Standards for equipment, materials, and workmanship specified in the bidding documents shall not be restrictive. Recognized international and national standards should be specified as much as possible. Reference to brand names, catalogue numbers, or other details that limit any materials or items to a specific manufacturer should be avoided as far as possible. Where unavoidable, such item description should always be followed by the words "or equivalent." When other particular standards or codes of practice are referred to in the TS, whether from the Procuring Agency's or from other eligible countries, a statement should follow other authoritative standards that ensure at least a substantially equal quality, then the standards mentioned in the TS will also be acceptable.

ABDUR RUB KHAN
Director (Procurement)
Pakistan Telecommunication Authority
Headquarters, F-54, Islamabad

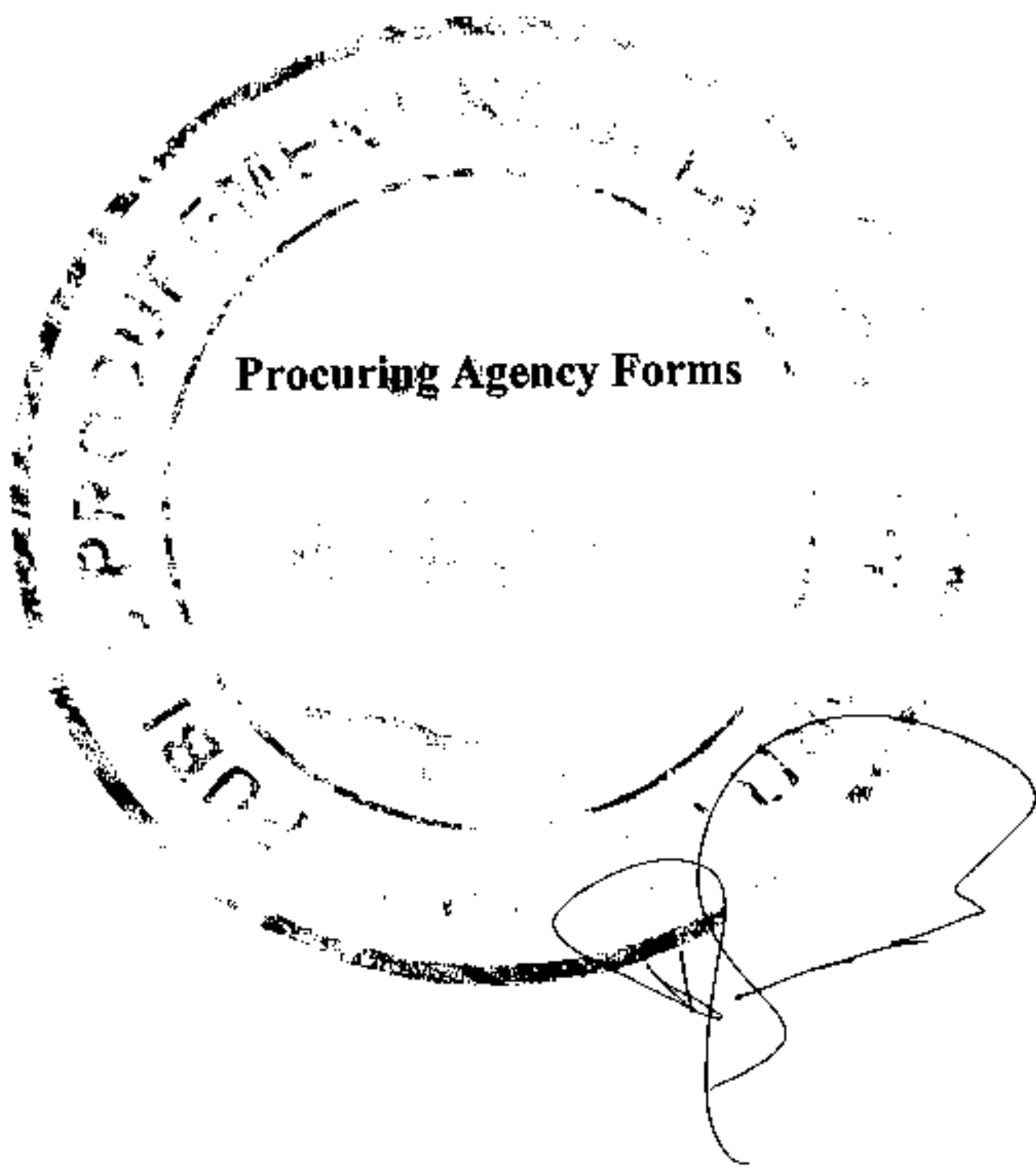
- Technical Specifications shall be fully descriptive of the requirements in respect of, but not limited to, the following:
 - (a) Standards of materials and workmanship required for the production and manufacturing of the Goods.
 - (b) Any sustainable procurement technical requirements shall be clearly specified. The requirements to be specified shall be specific enough to not demand evaluation based on ~~rated criteria/merit~~ point system. The sustainable procurement requirements shall be specified to enable evaluation of such a requirement on a pass/fail basis. To encourage Bidders' innovation in addressing sustainable procurement requirements, as long as the Bid evaluation criteria specify the mechanism for monetary adjustments for the purpose of Bid comparisons, Bidders may be invited to offer Goods that exceeds the specified minimum sustainable procurement requirements.
 - (c) Other additional work and/or Related Services required to achieve full delivery/completion.
 - (d) List of detailed functional guarantees covered by the Warranty, and the specification of the liquidated damages to be applied in the event that such guarantees are not met.

[The TS shall specify all essential technical and performance characteristics and requirements, including guaranteed or acceptable maximum or minimum values, as appropriate. Whenever necessary, the Procuring Agency shall include an additional ad-hoc Bid form (to be an Attachment to the Letter of Bid), where the Bidder shall provide detailed information on such technical performance characteristics in respect to the corresponding acceptable or guaranteed values.]

[When the Procuring Agency requests that the Bidder provides in its Bid a part or all of the Technical Specifications, technical schedules, or other technical information, the Procuring Agency shall specify in detail the nature and extent of the required information and the manner in which it has to be presented by the Bidder in its Bid.]

[If a summary of the Technical Specifications (TS) has to be provided, the Procuring Agency shall insert information in the table below. The Bidder shall prepare a similar table to justify compliance with the requirements]

ABDUR RUB KHAN
Director (Procurement)
Pakistan Telecommunication Authority
Headquarters, F-5/1, Islamabad



1. Notification of Intention to Conclude a Framework Agreement(s)

For the attention of Bidder's Authorized Representative

Attention:

Title/position:

Agency:

Telephone/Fax numbers:

Email address:

Procuring Agency: Pakistan Telecommunication Authority

Project: Supply of brand-new & high-quality computer stationery (toners), brand-new & high-quality Photocopier stationery (toners), General Stationery and petty items

Framework Agreement title: Close Framework Agreement

Country: Pakistan

Notification of Intention to Conclude a Framework Agreement(s)

This Notification of Intention to conclude Framework Agreement(s) (Notification) notifies you of our decision to conclude the above Framework Agreement(s). The transmission of this Notification begins the Standstill Period. During the Standstill Period, you may:

1. request a debriefing in relation to the evaluation of your Bid, and/or
2. submit a Procurement-related Complaint in relation to the decision to conclude the Framework Agreement.

The successful Bidder(s) are the following:

Item No.	Description	Estimated Quantity over FA period or Range of Call-off Quantities	Name of Bidder	Bid price as read-out	Evaluated Bid Cost (if applicable)

ABDUR RUB KHAN
 Director (Procurement)
 Pakistan Telecommunication Authority
 Quarters, PAF Islamabad

All Bidders [INSTRUCTIONS: insert names of all Bidders that submitted Bids. If the Bid price/s or pricing mechanism/s was evaluated include the evaluated as well as the read out price.]

Item No.	Description	Estimated Quantity over FA period or Range of Call-off Quantities	Name of Bidder	Bid price as read-out	Evaluated Bid Cost (if applicable)

Reasons why your Bid was unsuccessful

[INSTRUCTIONS: State the reason/s why this Bidder's Bid was unsuccessful. Do NOT include (a) a point by point comparison with another Bidder's Bid or (b) information that is marked confidential by the Bidder in its Bid.]

How to request a debriefing

Deadline: The deadline to request a debriefing expires at midnight on [insert date] (local time).

You may request a debriefing in relation to the results of the evaluation of your Bid. If you decide to request a debriefing your written request must be made within three (3) Business Days of receipt of this Notification of Intention to Conclude a Framework Agreement.

Provide the framework agreement name, reference number, name of the Bidder, contact details, and address the request for debriefing as follows:

Attention: Muhammad Abdur Rab Khan

Title/position: Director (Procurement)

Agency: Pakistan Telecom Authority

Email address: abdurrab@pta.gov.pk

If your request for a debriefing is received within the 3 Business Days deadline, we will provide the debriefing within five (5) Business Days of receipt of your request. If we are unable to provide the debriefing within this period, the Standstill Period shall be extended by five (5) Business Days after the date that the debriefing is provided. If this happens, we will notify you and confirm the date that the extended Standstill Period will end.

The debriefing may be in writing, by phone, video conference call or in person. We shall promptly advise you in writing how the debriefing will take place and confirm the date and time.

How to make a complaint

Deadline: Procurement-related Complaint challenging the decision to conclude a Framework Agreement shall be submitted by midnight, [insert date] (local time).

Provide the Framework Agreement name, reference number, name of the Bidder, contact details; and address the Procurement-related Complaint as follows:

Attention: Muhammad Abdur Rab Khan

Title/position: Director (Procurement)

Agency: Pakistan Telecommunication Authority

Email address: abdurab@pta.gov.pk

At this point in the procurement process, you may submit a Procurement-related Complaint challenging the decision to exclude you from conclusion of a Framework Agreement. You do not need to have requested, or received, a debriefing before making this complaint. Your complaint must be submitted within the Standstill Period and received by us before the Standstill Period ends.

Standstill Period

Deadline: The Standstill Period is due to end at midnight on [insert date] (local time).

The Standstill Period lasts fifteen (15) Calendar Days after the date of transmission of this Notification of Intention to Conclude a Framework Agreement.

The Standstill Period may be extended as stated in the section above titled 'How to request a debriefing'.

If you have any questions regarding this Notification, please do not hesitate to contact us.
On behalf of the Procuring Agency:

Signature:

Name:

Muhammad Abdur Rab Khan

Title/position:

Director (Procurement)

Telephone:

051-2878157

Email:

abdurab@pta.gov.pk

ABDUR RUB KHAN
Director (Procurement)
Pakistan Telecommunication Authority
Headquarters, P-51 Islamabad

2. Notification to Conclude a Framework Agreement

[Use letterhead paper of the Procuring Agency]

[Date]

To: [name and address of successful Bidder]

Notification to Conclude Framework Agreement
Framework Agreement No. [insert FA reference number]

This is to notify you that your Bid dated [insert date] to conclude a Framework Agreement in relation to the supply of [insert short title for Goods **supply of brand-new & high-quality computer stationery (toners), brand-new & high-quality Photocopier stationery (toners), General Stationery and petty items**] is hereby accepted by our Agency.

Please sign, date and return the Framework Agreement within [insert the applicable period for signing of the FA in accordance of the ITB 28 days] days of receipt of the same.

Authorized Signature: _____

Name: _____

Title/position: _____

Name of Agency: _____

Telephone: _____

Email: _____

Attachment: Framework Agreement

ABDUR RUB KHAN
Director (Procurement)
Pakistan Telecommunication Authority
Headquarters, F-3/1, Islamabad

PART 3 – Framework Agreement

ABDUR RUB KHAN
Director (Procurement)
Pakistani Telecommunication Authority
Headquarters F-5/1 Islamabad

Framework Agreement

[This form is to be completed by the Procuring Agency in accordance with the instructions provided in italicized text. The italicized text should be deleted from the final documents.]

Note: the terminology in relation to the parties to the Framework Agreement changes from the terminology used in relation to the parties involved in the Primary Procurement process. In the Primary Procurement process the Procuring Agency is responsible for establishing the FA(s). However, the parties to the FA will be the "Procuring Agency(s)" and, where Procuring Agency(s) and responsible for managing and administering the FA. In the FA, the successful Bidder(s) is called the "Supplier". This covers the Supplier's capacity as both a holder of a FA and as a Supplier under a Call off Contract.]

This Framework Agreement [insert reference number of the Framework Agreement] is made for the supply of [insert brief description of Goods and services **supply of brand-new & high-quality computer stationery (toners), brand-new & high-quality Photocopier stationery (toners), General Stationery and petty items**]

on the [insert: number] day of [insert: month], [insert: year 2025]

between

[Select one of the three OPTIONS below]

[for Single User Framework Agreement]

the Procuring Agency(s) [insert complete name of the Procuring Agency/s, -the type of legal entity, (for example, "an agency of the Ministry of the Government of (insert name of Country of Procuring Agency/s)", or "a corporation incorporated under the laws of (insert name of Country of Procuring Agency/s)"] (the Procuring Agency(s)) and

the Supplier [insert name of the Supplier, a corporation incorporated under the laws of [insert country of Supplier] and having its principal place of business at [insert Supplier's address] (Supplier).

This Framework Agreement is subject to the provisions described in the Sections and Schedules listed below, and any amendments.

This Framework Agreement concludes a standing offer by the Supplier to supply the specified

Goods to the Procuring Agency(s) during the Term of the Framework Agreement, as and when the Procuring Agency(s) wishes to purchase them, through a Call-off Contract.

The following documents shall be deemed to form and be read and construed as part of this Framework Agreement and, where indicated, to any Call-off Contract awarded under this Framework Agreement.

Section A: Framework Agreement General Provisions

Section B: Framework Agreement Specific Provisions

Schedule 1: Schedule of Requirements

Schedule 2: Price Schedules

Schedule 3: Secondary Procurement

Schedule 4: Call-off Contract: General Conditions of Contract (GCC)

Schedule 5: Forms for Call-off Contract

Schedule 6: List of participating Procuring Agency [use for Multi-User FAs, otherwise delete]

IN WITNESS whereof, the Parties to this Framework Agreement have caused this Framework Agreement to be executed in accordance with the laws of [insert the name of the Framework Agreement governing law country] on the day, month and year indicated above.

[Select one of the three options below]

[OPTION 1: for Single User Framework Agreement]

"For and on behalf of the Procuring Agency:"

Signed: [insert signature]

Full name: [name of person signing Muhammad Abdur Rab Khan]

Agency: [insert the name of agency Pakistan Telecommunication Authority]

In the capacity of: [insert title or other appropriate designation Director (Procurement)]

In the presence of [insert identification of official witness Khalid Hussain, Assistant Director (Procurement)]

For and on behalf of the Supplier:

Signed: [insert signature of authorized representative(s) of the Supplier]

Full name: [name of person signing]

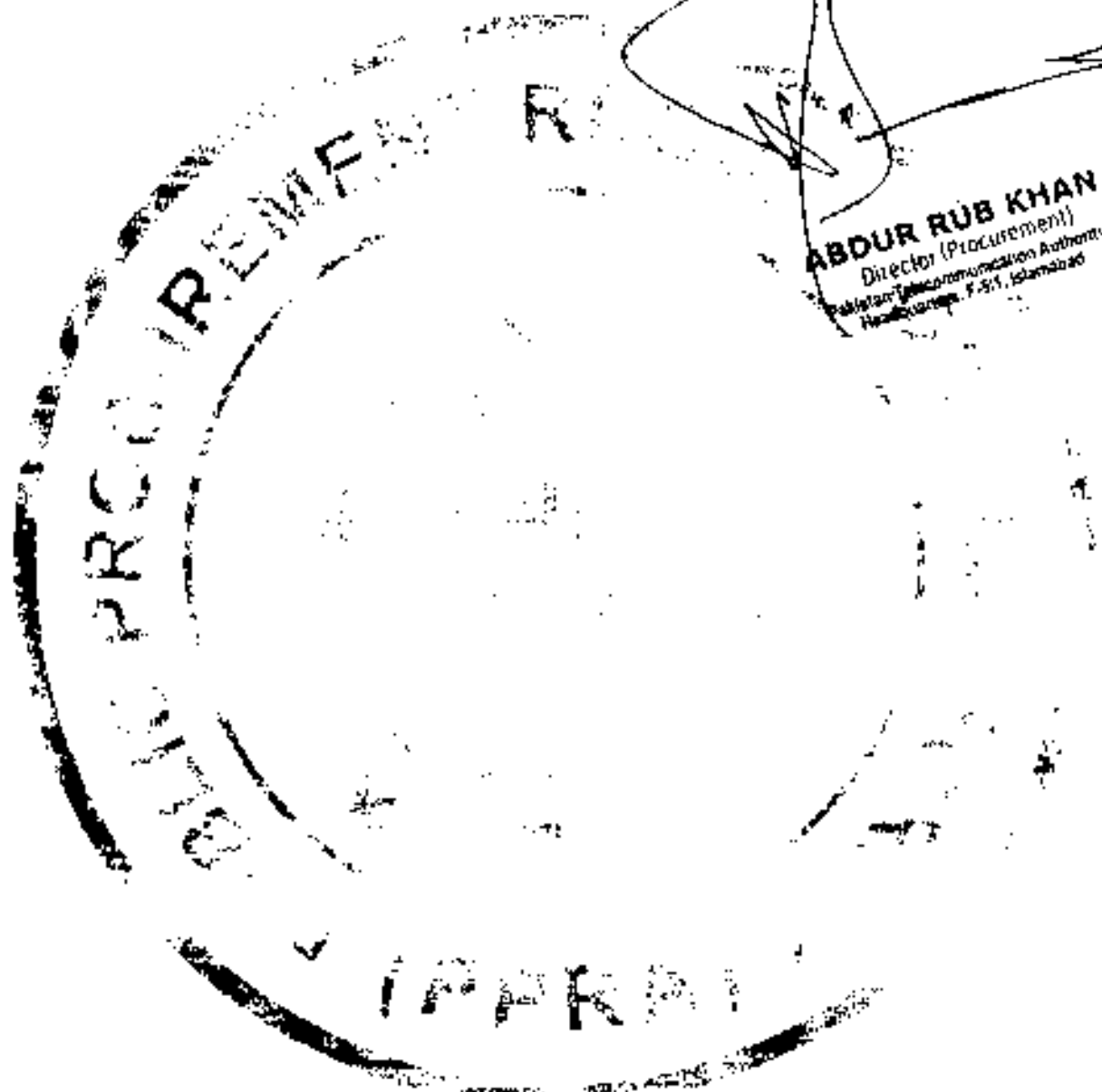
In the capacity of: [insert title or other appropriate designation]

In the presence of [insert identification official of witness]

ABDUR RUB KHAN
Director (Procurement)
Pakistan Telecommunication Authority
Headquarters, F-5/1 Islamabad

Section A: Framework Agreement General Provisions (FAGP)

[the following text must not be modified by the Procuring Agency.]



Section A

Framework Agreement General Provisions (FAGP)

1. Definitions

- a) The following words and expressions shall have the meanings hereby assigned to them
- b) "Base Price" is the Framework Agreement (FA) unit price prior to any price adjustment in accordance with FA Specific Provision FAGP 8.1.
- c) "Business Day" is any day that is an official working day of the Procuring Agency. It excludes the Procuring Agency's official public holidays.
- d) "Call-off Contract" is a contract awarded under a Framework Agreement, through a Secondary Procurement process, for the supply of Goods, and any Related Services.
- e) "Commencement Date" is the date this Framework Agreement is signed by both parties, being the commencement of the Term.
- f) "Contract Price" is the price payable to the Supplier as specified in the Call-off Contract, subject to such additions and adjustments thereto, or reductions therefrom, as may be made pursuant to the Contract.
- g) "Day" means calendar day.
- h) "Goods" means all goods, materials, items, commodities, raw material, machinery, equipment, and/or other materials, as specified in the FA Specific Provisions, that the Supplier is required to supply to the Procuring Agency under a Call-off Contract. Where appropriate, for the purpose of interpretation, the definition for Goods includes Related Services.
- i) "In Writing" means communicated or recorded in written form. It includes, for example: mail, e-mail, fax or communication through an electronic procurement system (provided that the electronic system is accessible, secure, ensures integrity and confidentiality, and has sufficient audit trail features).

ABDUR RUB KHAN
Director (Procurement)
Pakistan Telecommunication Authority
Headquarters, F-5/1, Islamabad

- j) "Incoterms" means the international commercial terms for goods published by the International Chamber of Commerce (ICC).
- k) "Procuring Agency's Country" is the country specified in the FA Specific Provisions, if procurement is being made outside Pakistan.
- l) "Related Services" means the services incidental to the supply of the Goods, such as insurance, installation, training, initial maintenance and other such obligations of the Supplier, excluding inland transportation and other services required in the Procuring Agency's Country to convey the Goods to their final destination.
- m) "Secondary Procurement" is the method used to select a Supplier and award a Call-off Contract under this Framework Agreement.
- n) "Single-User Framework Agreement" means a Framework Agreement where there is only one Procuring Agency, as specified in the FA Specific Provisions.
- o) "Supplier" means the person, private or government entity, or a combination of the above, who has concluded a Framework Agreement to supply to a Procuring Agency, from time to time, and as and when required, the Goods, and, if applicable, Related Services, under a Call-off Contract.
- p) "Term" mean the duration of this Framework Agreement as described in the FA Specific Provisions, starting on the Commencement Date. Where applicable, it includes any extension(s) to the initial Term, if permitted in the FA Specific Provisions.

2. Framework Agreement Documents

2.1 This Framework Agreement (FA) shall be read as a whole. Where a document is incorporated by reference into this Framework Agreement, it shall be deemed to form and be read and construed, as part of this Framework Agreement.

2.2 This Framework Agreement comprises the documents specified in the FA Specific Provisions.

3. Supplier's obligations

3.1 The Supplier shall offer to supply (standing offer) to the Procuring Agency, the Goods, including any Related Services if applicable, described in the Framework

ABDUR RUB KHAN
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F-5/1, Islamabad

Agreement Schedule 1: Schedule of Requirements, for the Term of this Framework Agreement, in accordance with the terms and conditions stipulated in this Framework Agreement.

3.2 During the Term of the Framework Agreement, the Supplier shall continue to be eligible and qualified, and the Goods shall continue to be eligible, as per the qualification and eligibility criteria stipulated in the Primary Procurement process and the provisions of subparagraphs 3a. to 3c. below. The Supplier shall notify the Procuring Agency immediately, in writing, if it ceases to be qualified and/or ceases to be eligible, or the Goods cease to be eligible.

3.3 The Supplier undertakes to supply the Goods under a Call-off Contract. The Goods supplied shall be:

- a) of the quality, type and as otherwise specified in the Framework Agreement, Schedule 1: Schedule of Requirements,
- b) at the Contract Price specified in the Call-off Contract and
- c) in such quantities, at such times and to such locations as specified in the Call-off Contract.

3.4 If specified in the FA Specific Provisions, at any point during Term of the Framework Agreement, should technological advances be introduced by the Supplier for the Goods originally offered by the Supplier in its bid and still to be delivered, the Supplier shall offer to the Procuring Agency(s) of the Call-off Contract the latest versions of the available Goods having equal or better performance or functionality, at no additional cost to the Procuring Agency (s).

3.5 The Supplier agrees that the Call-off Contract General Conditions of Contract set out in the Framework Agreement, Schedule 4, and Call-off Contract Special Conditions of Contract set out in a Call-off Contract, shall apply to the supply of Goods.

ABDUR RUB KHAN
Director (Procurement)
Pakistan Telecommunication Authority
Headquarters, F-5/1, Islamabad

4. Continued Qualification and Eligibility

4.1 The Supplier, shall continue to have the nationality of an eligible country as specified in the FA Specific Provisions. A Supplier or subcontractor, shall be deemed to have the nationality of a country if the Bidder is constituted, incorporated or registered in, and operates in conformity with, the provisions of the laws of that country, as evidenced by its articles of incorporation (or equivalent documents of constitution or association) and its registration documents, as the case may be.

4.2 All Goods and Related Services to be supplied under a Call-off Contract shall continue to have their origin in eligible Countries as specified in the FA Specific Provisions. For the purpose of this provision, origin means the country where the Goods have been grown, mined, cultivated, produced, manufactured, or processed; or through manufacture, processing, or assembly, another commercially recognized article results that differs substantially in its basic characteristics from its components. Ineligible Countries, if any, are listed in the FA Specific Provisions

4.3 To continue to be eligible the Supplier shall not have been sanctioned by pursuant to the Anti-Corruption Law, and in accordance with its prevailing sanctions policies and procedures as set forth by the Public Procurement Regulatory Framework as described in Section B, Framework Agreement General Provisions. Where the Supplier has been so sanctioned it will be ineligible for the duration of the period of time as determined by the Procuring Agency or Public Procurement Regulatory Authority.

4.4 The Procuring Agency may require, during the Term of the Framework Agreement, evidence of the Supplier's continued qualification and eligibility, and the Goods continued eligibility. Failure to provide such evidence, as requested, may result in the Supplier being disqualified from participating in a Secondary Procurement process, and/or being awarded a Call-off Contract, and/or the termination of the Framework Agreement.

5. Term

5.1 This Framework Agreement shall commence on the Commencement Date and, unless terminated earlier in accordance with the provisions of this Framework Agreement, or the general law, shall continue until the end of the Term specified in the FA Specific Provisions.

ABDUR RUB KHAN
Director (Procurement)
Pakistan Telecommunication Authority
Headquarters, F-5/1, Islamabad

5.2 Where permitted in the **FA Specific Provisions**, the Term may be extended (subject to the condition that the total duration of the framework agreement shall not exceed three year), at the Procuring Agency's sole discretion, and where there has been satisfactory performance by the Supplier. To extend the Term, the Procuring Agency shall give the Supplier no less than three (3) months' notice, In Writing, prior to the date on which the Framework Agreement would otherwise have expired.

6. Representative

6.1 The representatives for each party, who shall be the primary point of contact for the other party in relation to matters arising from this Framework Agreement, are specified in the **FA Specific Provisions**. Should the representative be replaced, the party replacing the representative shall promptly inform the other party In Writing of the name and contact details of the new representative. Any representative appointed shall be authorized to make decisions on the day to day operation of the Framework Agreement.

7. Role of Procuring Agency

7.1 The role of PA is to manage and administer the Framework Agreement(s). The Procuring Agency is responsible for all matters pertaining to the Framework Agreement including, for example, amendments, suspension and termination of the Framework Agreement. For matters relating to individual Call-off Contracts, all communications, including notices, must be made to the Procuring Agency named in the Call-off Contract.

8. Contract Price

8.1 The Contract Price for each Call-off Contract, shall be determined as specified in the **FA Specific Provisions**.

9. Performance Security (or Guarantee)

9.1 The Procuring Agency may require a Performance Security (or guarantee), from the Supplier in relation to the performance of a specific Call-off Contract. In this event, the Supplier shall comply with the relevant provisions relating to Performance Security (or guarantee) contained in the Call-off Contract Special Conditions of Contract.

10. Language

10.1 This Framework Agreement, and any Call-off Contract, as well as all correspondence and documents relating to this Framework Agreement, and any Call-off Contract, exchanged by the Procuring Agency and Supplier, shall be written in the language specified in the **FA Specific Provisions**. Supporting documents and printed literature that are part of this Framework Agreement, and any Call-

ABDUR RUB KHAN
Director (Procurement)
Communication Authority
Islamabad

off Contract, may be in another language provided they are accompanied by an accurate translation of the relevant passages in the language specified, in which case, for purposes of this Framework Agreement, and any Call-off Contract, this translation shall govern.

10.2 The Supplier shall bear all costs of translation to the governing language and all risks of the accuracy of such translation.

11. Notices

11.1 Any notice given by one party to the other pursuant to this Framework Agreement shall be in Writing to the address specified in the FA Specific Provisions. A notice shall be effective when delivered, or on the notice's effective date, whichever is later.

12. Fraud and Corruption

12.1 The Procuring Agency requires the Supplier to disclose any commissions or fees that may have been paid or are to be paid to agents or any other party with respect to the Primary or Secondary Procurement process or execution of a Call-off Contract. The information disclosed must include at least the name and address of the agent or other party, the amount and currency, and the purpose of the commission, gratuity or fee.

13. Records, Inspections and audit

13.1 The Supplier shall keep, and shall make all reasonable efforts to cause its subcontractor(s), if any, to keep, accurate and systematic accounts and records in respect of this Framework Agreement, the Goods, and any Call-off Contract, in such form and details as will clearly identify relevant time charges and costs.

14. Confidential Information

14.1 The Procuring Agency and the Supplier shall keep confidential and shall not, without the consent in Writing from the other, divulge to any third party any documents, data, or other information furnished directly or indirectly by either party in connection with the Framework Agreement.

14.2 The obligation of a party under FAGP 14. 1. above, shall not apply to information that:

- a) now, or in future, enters the public domain through no fault of that party
- b) can be proven to have been possessed by that party at the

ABDUR RUB KHAN
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Pakistan Telecommunication Authority
Headquarters, F-5/1 Islamabad

time of disclosure and which was not previously obtained, directly or indirectly, from the other party

- c) otherwise lawfully becomes available to that party from a third party that has no obligation of confidentiality.

15. Governing Law

- 15.1 This Framework Agreement, and any Call-off Contract, shall be governed by, and interpreted in accordance with the applicable State Laws, unless otherwise specified in the FA Specific Provisions, or the Special Conditions of Contract as set out in any Call-off Contract.

16. Change to the Framework Agreement

- 16.1 Any change to this Framework Agreement, including an extension of the Term (subject to the condition that the total duration of the framework agreement shall not exceed three year), must be In Writing and signed by both Parties. A change can be made at any time after this Framework Agreement has been signed by both Parties, and before it expires

17. Termination of the Framework Agreement

- 17.1 The Procuring Agency, without prejudice to any other remedy for breach of the Framework Agreement, may terminate the Framework Agreement immediately, by notice in writing to the Supplier, if:

- a) in the judgement of the Procuring Agency, the Supplier has engaged in Fraud and Corruption, or
- b) during the Term of the Framework Agreement, the Supplier ceases to be qualified or eligible as per FAQP 4. or
- c) the Supplier purports to assign, or otherwise transfer or dispose of this Framework Agreement, in whole, or in part, without the prior written consent of the Procuring Agency, or
- d) the Supplier becomes bankrupt or otherwise insolvent.

- 17.2 The Procuring Agency may terminate this Framework Agreement, in whole or in part, by notice In Writing sent to the Supplier, at any time, for its convenience. The notice of termination shall specify that the termination is for the Procuring Agency's convenience, the extent to which the performance of the supplier under the Framework Agreement is terminated, and the date upon which such termination becomes effective.

18. Consequence of expiry or termination

- 18.1 Upon expiry, or earlier termination of this Framework Agreement, all Call-off Contracts entered into under this Framework Agreement shall continue in full force and effect unless otherwise terminated under the Call-off Contract General or Specific Conditions of Contract. However, no further Call off

ABDUR RUB KHAN
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Contracts shall be awarded once the Framework Agreement is terminated.

**19. Dispute resolution
in relation to this
Framework
Agreement**

19.1 In the case of a dispute arising out of, or in connection with this Framework Agreement, the Parties shall, in good faith, make every reasonable effort to communicate and cooperate with each other with a view to amicably resolving the dispute.

19.2 Where the parties have exhausted the process described in FAGP 19.1, the parties may, by mutual agreement, nominate and refer the dispute to an adjudicator/mediator to assist in the resolution of the dispute. Parties will meet their own costs associated with such a referral, and split the costs of the adjudicator/mediator. In appointing the adjudicator/mediator, parties should agree whether or not the adjudicator's/mediator's decision is to be final and binding.

**20. Dispute resolution
in relation to Call-
off Contracts**

20.1 The Procuring Agency and the Supplier for a Call-off Contract shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.

20.2 If, after twenty-eight (28) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the Procuring Agency or the Supplier may give notice to the other party of its intention to commence arbitration, as hereinafter provided, as to the matter in dispute, and no arbitration in respect of this matter may be commenced unless such notice is given. Any dispute or difference in respect of which a notice of intention to commence arbitration has been given in accordance with this provision shall be finally settled by arbitration. Arbitration may be commenced prior to or after delivery of the Goods under the Contract. Arbitration proceedings shall be conducted in accordance with the rules of procedure specified in the FA Specific Provisions.

20.3 Notwithstanding any reference to arbitration herein,

- a) the parties shall continue to perform their respective obligations under the Contract unless they otherwise agree;
- b) the Procuring Agency shall pay the Supplier any monies due the Supplier.

ABDUR RUB KHAN
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Appendix to Section A: Framework Agreement General Provisions

Integrity Pact

(Text in this Appendix shall not be modified)

ABDUR RUB KHAN
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Pakistan Telecommunication Authority
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Section B: Framework Agreement Specific Provisions

The following Framework Agreement Specific Provisions (FASP) shall supplement and/or amend the Framework Agreement General Provisions (FAGP). Whenever there is a conflict between the FAGP and FASP, the provisions of the FASP shall prevail.

[This section is to be completed by the Procuring agency as per the instructions provided in italicized text. The italicized text should be deleted from the final documents.]

Framework Agreement General Provision	Description
FAGP 1.1 (g) Goods	This Framework Agreement relates to the purchase and supply, under a separate Call-off Contract, of [insert short title that describes the type of Goods, and any Related Services supply of brand-new & high-quality computer stationery (toners), brand-new & high-quality Photocopier stationery (toners), General Stationery and petty items]. The Goods, and Related Services, are more fully described in Schedule 1: Schedule of Requirements including, where applicable: list of Goods, list of Related Services, Technical Specifications, Drawings and Inspections and Tests.
FAGP 1.1, (m) & (s) Single/Multi-User Insert Multi-user definition in FAGP	Single
FAGP 1.1 (j) Procuring Agency Country	The Procuring Agency's Country is: Pakistan
FAGP 2.2 Framework Agreement Documents	This Framework Agreement comprises the following documents: a. Framework Agreement, including all Sections and Schedules, b. Notice of Conclusion of a Framework Agreement, and c. Letter of Bid (from Primary Procurement process)
FAGP 3.4	NA

ABDUR RUB KHAN
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Supplier's Obligations	
FAGP 4. Eligibility	At the present time, firms, goods and services from the following countries are excluded from this Framework Agreement as being ineligible. Israel and India
FAGP 5.1 Term	The Term of this Framework Agreement is [enter number of years One] years. 12 months from the Commencement Date.
FAGP 5.2 Term extension(s)	[As applicable, indicate "(the total duration of the framework agreement shall not exceed three year)"]
FAGP 6.1 Representatives	<p><u>Procuring Agency's Representatives</u></p> <p>Selection one of the following OPTIONS</p> <p>OPTION 1: for a Single-User Framework Agreement use the following text]</p> <p>The name and contact details of the Procuring Agency's Representative under this Framework Agreement, and the address for notices in relation to this Framework Agreement, are:</p> <p>Name: Muhammad Abdur Rab Khan Title/position: Director(Procurement) Address: Room No.8, Ground Floor, PTA HQs, Sector F-5/1, Islamabad Phone: 051-2878157 Mobile: 0300-8569504 E-mail: abdurrah@pta.gov.pk</p>
FAGP 6.1 Representatives	<p><u>Supplier's Representative</u></p> <p>The name and contact details of the Supplier's Representative, for the purposes of this Framework Agreement, and the address for notices in relation to this Framework Agreement are:</p> <p>Name: Title/position: Address: Phone: Mobile: E-mail:</p>

ABDUR RUB KHAN
Director (Procurement)
Pakistan Telecommunication Authority
Headquarters, F-5/1, Islamabad

<p>FAGP 8.1 Contract Price</p>	<p>The Contract Price that will apply to the purchase of Goods under a Call-off Contract shall be: PKR</p> <p>For Direct Selection:</p> <p>the Base Price stipulated in the Framework Agreement, Schedule 2, subject to provisions below.</p> <p>OR</p> <p>For Mini-competition:</p> <p>the successful competitive quotation subject to the provisions below, and</p> <p>any additional price for inland transportation and other services not included in the Base Price required in the Procuring Agency's Country to convey the Goods to their final destination specified in RFQ.</p>
<p>FAGP 8.1 Contract Price</p>	<p>Adjustments to the Base Price</p> <p>Use for FAs where the <u>determining indices related to the Base Price are not expected to vary by more than $\pm 5\%$ over the Term of the FA.</u> In this case, use the following text:</p> <p>"The Base Price offered by the Supplier, as stipulated in the FA, shall apply to all Call-off Contracts awarded during the Term of the FA. The Base Price shall not be subject to any price adjustment during a Secondary Procurement, and/or an award of a Call-off Contract."</p>
<p>FAGP 3.1 & 8.1 Contract Price</p>	<p>if after the date of 12 days prior to date of Bid submission, any law, regulation, ordinance, order or bylaw having the force of law is enacted, promulgated, abrogated, or changed in Pakistan (or the Procuring Agency's Country where the Project Site is located) (which shall be deemed to include any change in interpretation or application by the competent authorities) that subsequently affects the Delivery Period and/or the Base Price, then such Delivery Period and/or Base Price shall be correspondingly increased or decreased, to the extent that the Supplier has thereby been affected in the performance of any of its obligations under the Framework Agreement. Notwithstanding the foregoing, such additional or reduced cost shall not be separately paid or credited if the same has already been accounted for in the price adjustment provisions where applicable, in accordance with FAGP 8.1.</p>
<p>FAGP 10.1 Language</p>	<p>The language of this Framework Agreement, and any Call-off Contract is [insert language English].</p>

ABDUR RUB KHAN 83
Director (Procurement)
Telecommunication Authority
Islamabad, Pakistan

FAGP 20.2**Dispute
Resolution in
relation to
Call-off
Contract.**

(E procurement contract clause should be included)

The rules of procedure for arbitration proceedings shall be as follows:

- a. [.] All questions, disputes and controversies arising directly or consequent to this Agreement except matters, which are the sole discretion of PTA under the terms of this Agreement, shall be settled by mutual negotiations. In the event that such negotiations fail, the matter, as specified herein before, subject to said exception, shall be referred to a sole arbitrator, who shall be appointed by mutual consent of the parties. The arbitration proceedings shall be conducted in accordance with the applicable laws of Pakistan. The arbitration shall take place in Islamabad, unless otherwise agreed by the parties in writing. Each party shall bear its own costs and expenses incurred in connection with the arbitration, while the fees and expenses of the sole arbitrator shall be borne equally by both parties. In event of failure of amicable settlement of dispute as above, either party may refer the dispute to Arbitration under the provision of Arbitration Act, 1940 and the rules issued thereunder, at Islamabad Pakistan.

[For contracts entered into with foreign suppliers, International commercial arbitration may have practical advantages over other dispute settlement methods. Among the rules to govern the arbitration proceedings, the Procuring Agency may wish to consider the United Nations Commission on International Trade Law (UNCITRAL) Arbitration Rules of 1976, the Rules of Conciliation and Arbitration of the International Chamber of Commerce (ICC), the Rules of the London Court of International Arbitration or the Rules of Arbitration Institute of the Stockholm Chamber of Commerce. If the Procuring Agency chooses the UNCITRAL Arbitration Rules, the following sample clause should be inserted:

"Any dispute, controversy or claim arising out of or relating to this Contract, or breach, termination or invalidity thereof, shall be settled by arbitration in accordance with the UNCITRAL Arbitration Rules as at present in force."

If the Procuring Agency chooses the Rules of ICC, the following sample clause should be inserted:

"All disputes arising in connection with this Contract shall be finally settled under the Rules of Conciliation and Arbitration of the International Chamber of Commerce by one or more arbitrators appointed in accordance with said Rules."

If the Procuring Agency chooses the Rules of Arbitration Institute of Stockholm Chamber of Commerce, the following sample clause should

ABDUR RUB KHAN
Director (Procurement)
Telecommunication Authority
F-6/1 Islamabad

be inserted:

"Any dispute, controversy or claim arising out of or in connection with this Contract, or the breach termination or invalidity thereof, shall be settled by arbitration in accordance with the Rules of the Arbitration Institute of the Stockholm Chamber of Commerce."

If the Procuring Agency chooses the Rules of the London Court of International Arbitration, the following clause should be inserted:

"Any dispute arising out of or in connection with this Contract, including any question regarding its existence, validity or termination shall be referred to and finally resolved by arbitration under the Rules of the London Court of International Arbitration, which rules are deemed to be incorporated by reference to this clause."

For Contracts with a national Supplier of the Procuring Agency's Country:

"In the case of a dispute between the Procuring Agency and a Supplier who is a national of the Procuring Agency's Country, the dispute shall be referred to adjudication or arbitration in accordance with the laws of the Procuring Agency's Country."

The place of arbitration will be [insert city and country, Islamabad Pakistan]

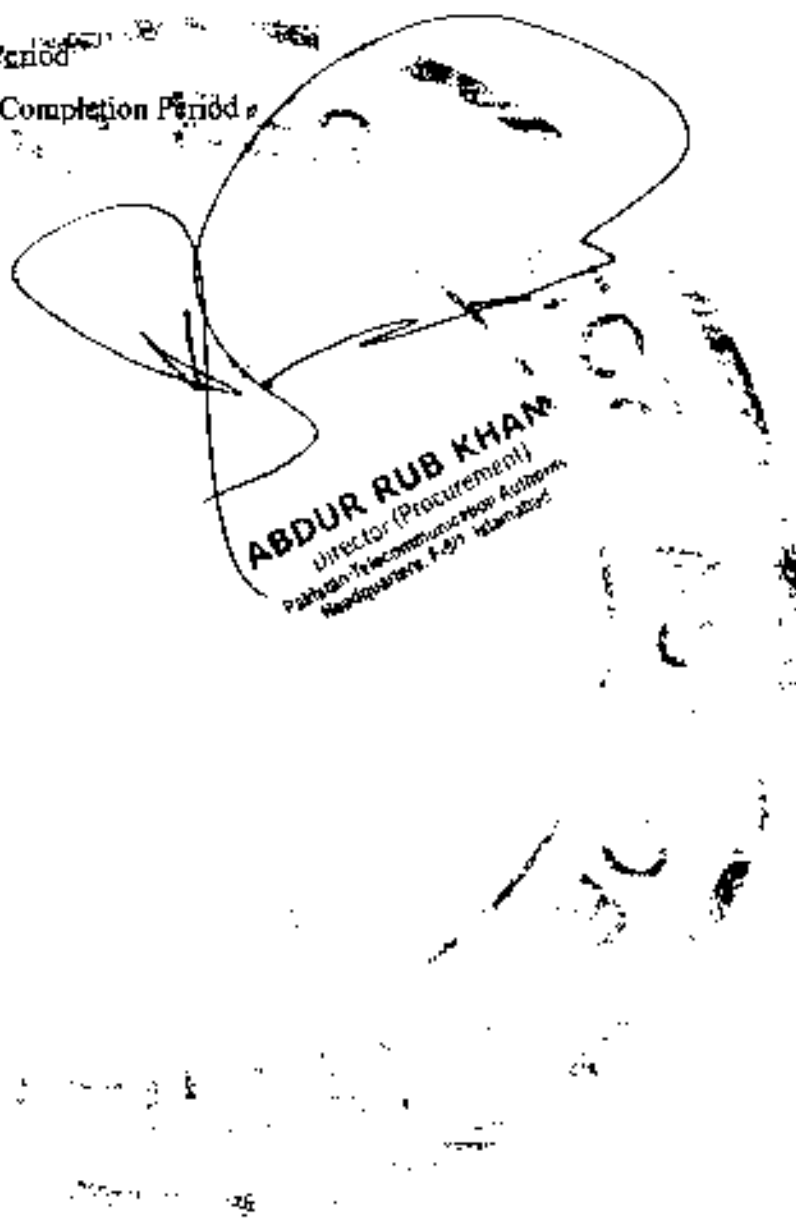
ABDUR RUB KHAN
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Pakistan Telecommunication Authority
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SCHEDULE 1: Schedule of Requirements

[insert the description of the Goods, requirements and technical specifications e.g.:]

Contents

1. List of Goods and Delivery Period
2. List of Related Services and Completion Period
3. Technical Specifications
4. Drawings
5. Inspections and Tests

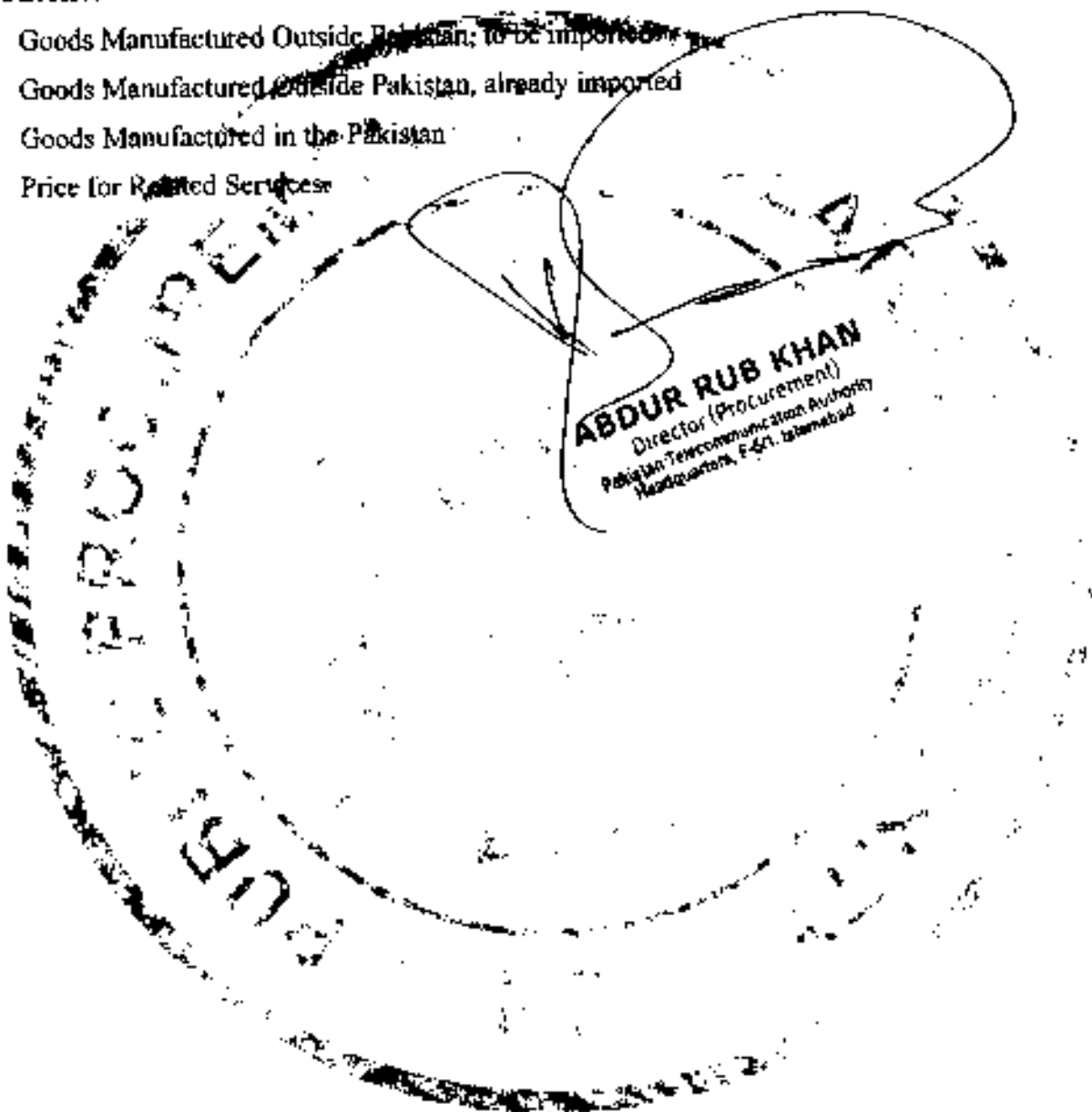


SCHEDULE 2: Price Schedules

[Insert the price/pricing methodology and price schedules as appropriate e.g.:]

Contents

1. Goods Manufactured Outside Pakistan; to be imported
2. Goods Manufactured Outside Pakistan, already imported
3. Goods Manufactured in the Pakistan
4. Price for Related Services



SCHEDULE 3: Secondary Procurement

This Section contains the methods and the criteria that the Procuring Agency shall use to conduct a Secondary Procurement process to select a Supplier and award a Call-off Contract under this Framework Agreement. No other factors, methods or criteria shall be used other than specified in these bidding documents for the Secondary Procurement process.

[The Procuring Agency shall select the criteria deemed appropriate for the Secondary Procurement process, using the samples text provided below or other acceptable wording, and delete the text in italics.

The Secondary Procurement methodology (ies) to be described in this Schedule must be consistent with the Secondary Procurement method(s) set out in these bidding documents which resulted in the conclusion of the Framework Agreement.]

ABDUR RUB KHAN
Director (Procurement)
Pakistan Telecommunication Authority
Headquarters, F-5/1, Islamabad

1. Secondary Procurement method(s)

The Secondary Procurement method(s) that apply to the selection of a Supplier for the award of a Call-off Contract under this Framework Agreement [is/are] [insert the types of the Secondary Procurement Method(s) that apply. This may include methods used as examples below, or any other method(s) approved by the PPRA Public Procurement Regulatory Authority.]:

- (i) competitive quotations through mini-competition and;
- (ii) direct selection based on location.
- ~~(iii) direct selection based on balanced division of supply.~~
- ~~(iv) [add any other applicable method]~~

The procedure for the application of the procurement methods outlined under paragraph 1 above are the following.

1.1 Competitive quotations (mini-competition) [delete if not applicable as per paragraph 1 above]

The Procuring Agency will prepare a Request for Quotation (RFQ) and invite all eligible Suppliers holding a Framework Agreement that includes the Goods to be procured under the Call-off contract, to submit competitive quotations.

The RFQ will include:

- (a) The Goods, and any Related Services, to be delivered
- (b) delivery location(s)
- (c) delivery date(s) or schedule
- (d) quantity
- (e) any additional requirement for inland transportation and other services in the Procuring Agency's Country to convey the Goods to their final destination specified in RFQ not included in the Base Price,
- (f) details of any inspections or tests that are additional to those described in the Framework Agreement
- (g) the criteria to be applied to the evaluation of quotations
- (h) the award criteria, e.g.:
The Procuring Agency shall award the Call-off Contract to the Supplier whose Bid(s) has been determined to be:
substantially responsive to the RFQ, and
the lowest evaluated cost.
- (i) deadline for submission of quotations
- (j) reference the Call-off Contract Terms and Conditions of supply, which are to apply to the purchase
- (k) request to Suppliers to demonstrate that they continue to be eligible and qualified to supply the Goods
- (l) any other relevant information.

Suppliers are not permitted to quote a price, excluding any additional price for inland

transportation and other services required in the Procuring Agency's Country to convey the Goods to their final destination specified in RFQ not included in the Base Price, that is higher than the Base Price stated in the Framework Agreement, Schedule 2, or as adjusted by the agreed price adjustment formula, if applicable and any changes in any Laws and Regulations in accordance with FAGP 8.1.]

1.2 Direct selection based on location [delete if not applicable as per paragraph 1 above]

The Procuring Agency will select an eligible Supplier holding a Framework Agreement, to deliver the Goods, based on which Supplier is best able to deliver the Goods, and any Related Services, based on the location where the Goods are to be supplied.

The Procuring Agency will issue a Call-off Contract using the prices/pricing mechanism set out in the Framework Agreement, Schedule 2 or as adjusted by the agreed price adjustment formula, if applicable and any changes in any Laws and Regulations in accordance with FAGP 8.1.

The Procuring Agency will request the Supplier and include in the Call-off Contract Price the prices for any additional inland transportation and other related services, not included in the Base Price, in the Procuring Agency's Country to convey the Goods to their final destination.

~~1.3 Direct selection based on balanced division of supply [delete if not applicable as per paragraph 1 above]~~

~~The Procuring Agency will rotate the award of Call off Contracts amongst all eligible Suppliers holding a Framework Agreement, based on a balanced division of supply linked to an upper limit. The upper limit is [insert upper limit in value or quantity].~~

~~The first Call off Contract(s) will be awarded to the Supplier whose Framework Agreement has the lowest evaluated cost. The first Supplier will continue to be awarded Call off Contracts until the total value/quantity of all Call off Contracts awarded reaches the upper value/quantity limit.~~

~~A second supplier, whose Framework Agreement has the second lowest evaluated cost, will then be awarded the subsequent Call off Contracts until the total value/quantity of all Call off Contracts awarded reaches the upper value/quantity limit. And so on.~~

~~The Procuring Agency will issue a Call off Contract using the prices/pricing mechanism set out in the Framework Agreement, Schedule 2 or as adjusted by the agreed price adjustment in which case all the bidders will have to match the base price of the lowest evaluated bidder. However, this shall not be applicable if the selection was based on quality and cost selection method.~~

~~The Procuring Agency will request the Suppliers and include in the Call-off Contract Price the prices for any additional inland transportation and other related services, not included in the Base Price, in the Procuring Agency's Country to convey the Goods to their final destination.~~

~~1.4 [add any other applicable method]~~

ABDUR RUB KHAN
Director (Procurement)
Communication Authority
Islamabad

2. Formation of Call-off contract

The Procuring Agency shall confirm that the selected Supplier continues to be qualified and eligible in accordance with Framework Agreement prior to the formation of the Call-off Contract. The Call-off Contract is formed when one of the following conditions are met depending on the method of selection used for the Secondary procurement.

[Describe the procedure(s) that applies to the formation of the Call-off Contract. Be specific e.g.]

- 2.1 For competitive quotations through mini-competition using a Request for Quotation, the Call-off contract is formed when: [select one of the three Options]

OPTION 1

"the Procuring Agency issues the Letter of Award of Call-off Contract to the successful Supplier," [add if applicable: "Following the formation of contract, through offer and acceptance, the Procuring Agency and Supplier shall sign a Call-off Contract as per the form contained in the Framework Agreement."] OR

OPTION 2

"the Procuring Agency transmits, to the successful Supplier, a Call-off Contract for signature and return, and the Call-off Contract is signed by both the Procuring Agency and the Supplier. The date that the Call-off Contract is formed, is the date that the last signature is executed."

OPTION 3

"the Procuring Agency transmits, to the successful Supplier, a call-off order for the Goods and the supplier accepts the order. (describe how this will happen, e.g. through return email, signed call-off order, etc.)."

- 2.2 For direct selection based on location or balanced division of supply, the Call-off contract is formed when the Procuring Agency transmits, to the successful Supplier, a Call-off Contract for signature and return, and the Call-off Contract is signed by both the Procuring Agency and the Supplier. The date that the Call-off Contract is formed, is the date that the last signature is executed, or the date agreed by the parties.

3. Communicating the award of Call-off Contract

[Describe the process to announce the award of a Call-off Contract e.g.]

The Procuring Agency shall, at the same time as awarding the contract, communicate the award of the Call-off Contract in the case of:

- Direct Selection to all FA Suppliers for the items included in the Call-off Contract.
- selection based on competitive quotations (through mini-competition) to all Suppliers invited to submit quotations.

The communication must be by the quickest means possible, e.g. by email, and include, as a minimum, the following information:

ABDUR RUB KHAN
Director (Procurement)
Procurement Authority

- e. the name and address of the successful Supplier
- d. the quantity/volume of Goods being procured
- e. the contract price
- f. a statement of the reason(s) the recipient Supplier was unsuccessful.]

4. Complaint about award of Call-off Contract

An unsuccessful Supplier may complain about the decision to award a Call-off Contract. In this case the process for making a complaint is as follows: [describe the complaints process. At a minimum, the process should include the following]

- a. the complaint shall be made in writing to the Procuring Agency, by the quickest means available, e.g. email
- b. the Procuring Agency will address the complaint within a reasonable time
- c. the receipt of a complaint does not prohibit the award of the Call-off Contract, and no standstill period or pause in process shall apply.

121

ABDUR RUB KHAN
Director (Procurement)
Pakistan Telecommunication Authority
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SCHEDULE 4: Call-off Contract General Conditions of Contract

ABDUR RUB KHAN
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Call-off Contract General Conditions of Contract (GCC)

Preamble

The following Call-off Contract General Conditions of Contract apply to any Call-off Contract awarded under this Framework Agreement between the Procuring Agency and the Supplier. These General Conditions of Contract shall be supplemented by the Call-off Contract Special Conditions of Contract contained in the individual Call-off Contract.

1. Definitions

- a) The following words and expressions shall have the meanings hereby assigned to them:
- b) "Contract" means a Call-off Contract awarded, under a Framework Agreement, through a Secondary Procurement process, for the supply of Goods, and any Related Services. The parties are the Procuring Agency and Supplier.
- c) "Contract Documents" means the documents listed in the Call-off Contract, including any amendments thereto.
- d) "Contract Price" means the price payable to the Supplier as specified in the Call-off Contract, subject to such additions and adjustments thereto or deductions therefrom, as may be made pursuant to the Contract.
- e) "Day" means calendar day.
- f) "Completion" means the fulfillment of the Related Services by the Supplier in accordance with the terms and conditions set forth in the Contract.
- g) "GCC" means these General Conditions of Contract that apply to a Call-off Contract.

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h) "Goods" means all of the commodities, raw material, machinery, equipment, and/or other materials that the Supplier is required to supply to the Procuring Agency under the Contract.

i) "Procuring Agency" means the entity purchasing the Goods and Related Services, if applicable, as specified in the Call-off Contract.

"Related Services" if applicable, means the services incidental to the supply of the Goods, such as insurance, installation, training, initial maintenance and other such obligations of the Supplier, as specified in the Call-off Contract.

k) "SCC" means the Special Conditions of Contract as set out in an individual Call-off Contract.

l) "Subcontractor" means any person, private or government entity, or a combination of the above, to whom any part of the Goods to be supplied or execution of any part of the Related Services is subcontracted by the Supplier.

m) "Supplier" means the person, private or government entity, or a combination of the above that has concluded a Framework Agreement by the Procuring Agency to deliver, under a Call-off Contract, the Goods, and perform the Related Services, as and when required.

n) "Project Site" where applicable, means the place named in the SCC.

2. Contract Documents

2.1 All documents forming the Contract (and all parts thereof) are intended to be correlative, complementary, and mutually explanatory. The Contract shall be read as a whole.

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3. Fraud and Corruption

3.1 The Procuring Agency requires the Supplier to disclose any commissions or fees that may have been paid or are to be paid to agents or any other party with respect to the Bidding process or execution of the Contract. The information disclosed must include at least the name and address of the agent or other party, the amount and currency, and the purpose of the commission, gratuity or fee.

4. Interpretation

4.1 If the context so requires it, singular means plural and vice versa.

4.2 Incoterms

- a) Unless inconsistent with any provision of the Contract, the meaning of any trade term and the rights and obligations of parties thereunder shall be as prescribed by Incoterms specified in the SCC.
- b) The terms EXW, CIP, FCA, CFR, CIF, FOB and other similar terms, when used, shall be governed by the rules prescribed in the current edition of Incoterms specified in the SCC and published by the International Chamber of Commerce in Paris, France.

4.3 Entire Agreement

The Call-off Contract constitutes the entire agreement between the Procuring Agency and the Supplier and supersedes all communications, negotiations and agreements (whether written or oral) of the parties with respect thereto made prior to the date of Contract.

4.4 Amendment

No amendment or other variation of the Contract shall be valid unless it is in writing, is dated, expressly refers to the Contract, and is signed by a duly authorized representative of each party thereto.

Non-waiver

- a) Subject to GCC Sub-Clause 4.6(9) below, no relaxation, forbearance, delay, or indulgence by either party in enforcing any of the terms and conditions of the Contract or the granting of time by either party to the other shall prejudice, affect, or restrict the rights of that party under the Contract, neither shall any waiver by either party of any breach of Contract operate as waiver of any subsequent or continuing breach of Contract.
- b) Any waiver of a party's rights, powers, or remedies under the Contract must be in writing, dated, and signed by an

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authorized representative of the party granting such waiver, and must specify the right and the extent to which it is being waived.

4.6 Severability

If any provision or condition of the Contract is prohibited or rendered invalid or unenforceable, such prohibition, invalidity or unenforceability shall not affect the validity or enforceability of any other provisions and conditions of the Contract.

5. Language

5.1 The Contract as well as all correspondence and documents relating to the Contract exchanged by the Supplier and the Procuring Agency shall be written in the language specified in the EA Specific Provisions. Supporting documents and printed literature that are part of the Contract may be in another language provided they are accompanied by an accurate translation of the relevant passages in the language specified, in which case, for purposes of interpretation of the Contract, this translation shall govern.

5.2 The Supplier shall bear all costs of translation to the governing language and all risks of the accuracy of such translation, for documents provided by the Supplier.

6. Joint Venture Consortium or Association

6.1 If the Supplier is a joint venture, consortium, or association, all of the parties shall be jointly and severally liable to the Procuring Agency for the fulfillment of the provisions of the Contract and shall designate one party to act as a leader with authority to bind the joint venture, consortium, or association. The composition of the constitution of the joint venture, consortium, or association shall not be altered without the prior consent of the Procuring Agency.

7. Eligibility

7.1 The Supplier and its Subcontractors shall have the nationality of an eligible country. A Supplier or Subcontractor shall be deemed to have the nationality of a country if it is a citizen or constituted, incorporated, or registered, and operates in conformity with the provisions of the laws of that country.

7.2 All Goods and Related Services to be supplied under the Contract shall have their origin in Eligible Countries. For the purpose of this Clause, origin means the country where the Goods have been grown, mined, cultivated, produced, manufactured, or processed; or through manufacture, processing, or assembly, another commercially recognized article results that differs substantially in its basic characteristics from its components.

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8. Notices
- 8.1 Any notice given by one party to the other pursuant to the Contract shall be in writing to the address specified in the SCC. The term "in writing" means communicated in written form with proof of receipt.
- 8.2 A notice shall be effective when delivered or on the notice's effective date, whichever is later.
9. Governing Law
- 9.1 The Contract shall be governed by and interpreted in accordance with the laws specified in the FA Specific Provision.
10. Settlement of Disputes
- 10.1 Settlement of Disputes for Call-off Contracts shall be as specified in the SCC.
11. Inspection and Audit
- 11.1 The Supplier shall keep, and shall make all reasonable efforts to cause its Subcontractors to keep, accurate and systematic accounts and records in respect of the Goods in such form and details as will clearly identify relevant time changes and costs.
- 11.2 Pursuant to paragraph 2.2 e. of the Appendix to the Call-off Contract General Conditions of Contract, the Supplier shall permit and shall cause its subcontractors and sub-consultants to permit, and to have such accounts and records audited by auditors appointed by the Procuring Agency.
- 11.3 The Supplier's and its Subcontractors' and sub-consultants' attention is drawn to GCC Sub-Clause 3.1 which provides, inter alia, that acts intended to materially impede the exercise of the inspection and audit rights constitute a prohibited practice subject to contract termination.
12. Scope of Supply
- 12.1 The Goods and Related Services to be supplied shall be as specified in the Call-off Contract.
13. Delivery and Documents
- 13.1 Subject to GCC Sub-Clause 3.1, the Delivery of the Goods and Completion of the Related Services shall be in accordance with the Delivery and Completion dates, or schedule, specified in the Call-off Contract. The details of shipping and other documents to be furnished by the Supplier are specified in the SCC.
14. Supplier's Responsibilities
- 14.1 The Supplier shall supply all the Goods and Related Services included in the scope of supply in accordance with GCC Clause 12, and the delivery and completion dates or schedule, as per GCC Clause 13.
15. Contract Price
- 15.1 Prices charged by the Supplier for the Goods supplied and the Related Services performed under the Contract shall be in

DOHR RUB KHAN
(Signature)

accordance with the provisions of the Framework Agreement, Schedule 2, after the application of any price adjustments authorized in the SCC, with the exception of a price obtained through competitive quotations (mini-competition) at the Secondary Procurement selection stage.

16. Terms of Payment

16.1 The Contract Price, including any Advance Payments, if applicable, shall be paid as specified in the SCC.

16.2 The Supplier's request for payment shall be made to the Procuring Agency in writing, accompanied by invoices describing, as appropriate, the Goods delivered and Related Services performed, and by the documents submitted pursuant to GCC Clause 13 and upon fulfillment of all other obligations stipulated in the Contract.

16.3 Payments shall be made promptly by the Procuring Agency, but in no case later than thirty (30) days after submission of an invoice or request for payment by the Supplier, and after the Procuring Agency has accepted it.

16.4 The currencies in which payments shall be made to the Supplier under this Contract shall be those in which the Bid price is expressed.

16.5 In the event that the Procuring Agency fails to pay the Supplier any payment by its due date or within the period set forth in the SCC, the Procuring Agency shall pay to the Supplier interest on the amount of such delayed payment at the rate shown in the SCC, for the period of delay until payment has been made in full, whether before or after judgment or arbitrage award.

17. Taxes and Duties

17.1 For Goods manufactured outside the Procuring Agency's Country, the Supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the Procuring Agency's Country.

17.2 For Goods Manufactured within the Procuring Agency's Country, the Supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted Goods to the Procuring Agency.

17.3 If any tax exemptions, reductions, allowances or privileges may be available to the Supplier in the Procuring Agency's Country, the Procuring Agency shall use its best efforts to enable the Supplier to benefit from any such tax savings to the

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maximum allowable extent.

**18. Performance
Guarantee**

18.1 If required as specified in the SCC, the Supplier shall, within twenty-eight (28) days of the notification of contract award, provide a performance security (or guarantee) for the performance of the Contract in the amount specified in the SCC.

18.2 The proceeds of the Performance Security (or guarantee) shall be payable to the Procuring Agency as compensation for any loss resulting from the Supplier's failure to complete its obligations under the Contract.

18.3 As specified in the SCC, the Performance Security (or guarantee, if required, shall be denominated in the currency(ies) of the Contract, or in a freely convertible currency acceptable to the Procuring Agency; and shall be in one of the format stipulated by the Procuring Agency in the SCC or in another format acceptable to the Procuring Agency.

18.4 The Performance Security (or guarantee) shall be discharged by the Procuring Agency and returned to the Supplier not later than twenty-eight (28) days following the date of Completion of the Supplier's performance obligations under the Contract, including any warranty obligations, unless specified otherwise in the SCC.

19. Copyright

19.1 The copyright in all drawings, documents, and other materials containing data and information furnished to the Procuring Agency by the Supplier herein shall remain vested in the Supplier, or, if they are furnished to the Procuring Agency directly or through the Supplier by any third party, including suppliers of materials, the copyright in such materials shall remain vested in such third party.

**20. Confidential
Information**

20.1 The Procuring Agency and the Supplier shall keep confidential and shall not, without the written consent of the other party hereto, divulge to any third party any documents, data, or other information furnished directly or indirectly by the other party hereto in connection with the Contract, whether such information has been furnished prior to, during or following completion or termination of the Contract. Notwithstanding the above, the Supplier may furnish to its Subcontractor such documents, data, and other information it receives from the Procuring Agency to the extent required for the Subcontractor to perform its work under the Contract, in which event the Supplier shall obtain from such Subcontractor an undertaking of

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confidentiality similar to that imposed on the Supplier.

20.2 The Procuring Agency shall not use such documents, data, and other information received from the Supplier for any purposes unrelated to the contract. Similarly, the Supplier shall not use such documents, data, and other information received from the Procuring Agency for any purpose other than the performance of the contract.

20.3 The obligation of a party under GCC Sub-Clauses 20.1 and GCC Sub-Clauses 20.2 above, however, shall not apply to information that:

20.4 now or hereafter enters the public domain through no fault of that party;

20.5 can be proven to have been possessed by that party at the time of disclosure and which was not previously obtained, directly or indirectly, from the other party; or

20.6 otherwise lawfully becomes available to that party from a third party that has no obligation of confidentiality.

20.7 The above provisions of GCC Clause 20 shall not in any way modify any undertaking of confidentiality given by either of the parties hereto prior to the date of the Contract in respect of the Supply or any part thereof.

20.8 The provisions of GCC Clause 20 shall survive completion or termination, for whatever reason, of the Contract.

21. Subcontract

21.1 The Supplier shall notify the Procuring Agency in writing of all subcontracts awarded under the Contract if not already specified in the Bid. Such notification, in the original Bid or later shall not relieve the Supplier from any of its obligations, duties, responsibilities, or liability under the Contract.

21.2 Subcontracts shall comply with the provisions of GCC Clause 3 and GCC Clause 7.

22. Specifications and Standards

22.1 Technical Specifications and Drawings

22.2 The Goods and Related Services supplied under this Contract shall conform to the technical specifications and standards more fully described in the Framework Agreement, Schedule 1: Schedule of Requirements, and, when no applicable standard is mentioned, the standard shall be equivalent or superior to the official standards whose application is appropriate to the Goods'

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country of origin.

22.3 The Supplier shall be entitled to disclaim responsibility for any design, data, drawing, specification or other document, or any modification thereof provided or designed by or on behalf of the Procuring Agency, by giving a notice of such disclaimer to the Procuring Agency.

22.4 Wherever references are made in the Contract to codes and standards in accordance with which it shall be executed, the edition or the revised version of such codes and standards shall be those specified in the Framework Agreement, Schedule 1: Schedule of Requirements. During Contract execution, any changes in any such codes and standards shall be applied only after approval by the Procuring Agency and shall be treated in accordance with GCC Clause 33.

23. Packing and Documents

23.1 The Supplier shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the Contract. During transit, the packing shall be sufficient to withstand, without limitation, rough handling and exposure to extreme temperatures, salt and precipitation, and open storage. Packing case size and weights shall take into consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit.

23.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified in the SCC, and in any other instructions ordered by the Procuring Agency.

24. Insurance

24.1 Unless otherwise specified in the SCC, the Goods supplied under the Contract shall be fully insured, in a freely convertible currency, from an eligible country, against loss or damage incidental to manufacture or acquisition, transportation, storage, and delivery, in accordance with the applicable Incoterms or in the manner specified in the SCC.

25. Transportation and Incidental Services

25.1 Unless otherwise specified in the SCC, responsibility for arranging transportation of the Goods shall be in accordance with the specified Incoterms.

25.2 The Supplier may be required to provide any or all of the following Related Services, including additional Related

RUB KHAN
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Services, if any, specified in the SCC:

25.3 (a) performance or supervision of on-site assembly and/or start-up of the supplied Goods;

25.4 (b) furnishing of tools required for assembly and/or maintenance of the supplied Goods;

25.5 (c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods;

25.6 (d) performance or supervision of maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under the Contract; and

25.7 (e) training of the Procuring Agency's personnel, at the Supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods.

25.8 Prices charged by the Supplier for incidental Related Services, if not included in the Contract Price for the Goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.

26. Inspections and Tests

26.1 The Supplier shall at its own expense and at no cost to the Procuring Agency carry out all such tests and/or inspections of the Goods and Related Services as are specified in the Framework Agreement, Schedule I: Schedule of Requirements, and/or the SCC.

26.2 The inspections and tests may be conducted on the premises of the Supplier or its Subcontractor, at point of delivery, and/or at the Goods' final destination, or in another place in the Procuring Agency's Country as specified in the SCC. Subject to GCC Sub-Clause 26.2, if conducted on the premises of the Supplier or its Subcontractor, all reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors at no charge to the Procuring Agency.

26.3 The Procuring Agency or its designated representative shall be entitled to attend the tests and/or inspections referred to in GCC Sub-Clause 26.2, provided that the Procuring Agency bear all of its own costs and expenses incurred in connection with such attendance including, but not limited to, all traveling and

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board and lodging expenses.

26.4 Whenever the Supplier is ready to carry out any such test and inspection, it shall give a reasonable advance notice, including the place and time, to the Procuring Agency. The Supplier shall obtain from any relevant third party or manufacturer any necessary permission or consent to enable the Procuring Agency or its designated representative to attend the test and/or inspection.

26.5 The Procuring Agency may require the Supplier to carry out any test and/or inspection not required by the Contract but deemed necessary to verify that the characteristics and performance of the Goods comply with the technical specifications codes and standards under the Contract, provided that the Supplier's reasonable costs and expenses incurred in the carrying out of such test and/or inspection shall be added to the Contract Price. Further, if such test and/or inspection impedes the progress of manufacturing and/or the Supplier's performance of its other obligations under the Contract, due allowance will be made in respect of the Delivery Dates and Completion Dates and the other obligations so affected.

26.6 The Supplier shall provide the Procuring Agency with a report of the results of any such test and/or inspection.

26.7 The Procuring Agency may reject any Goods or any part thereof that fail to pass any test and/or inspection and do not conform to the specifications. The Supplier shall either rectify or replace such rejected Goods or parts thereof or make alterations necessary to meet the specifications at no cost to the Procuring Agency, and shall repeat the test and/or inspection, at no cost to the Procuring Agency, upon giving a notice pursuant to GCC Sub-Clause 26.4.

26.8 The Supplier agrees that neither the execution of a test and/or inspection of the Goods or any part thereof, nor the attendance by the Procuring Agency or its representative, nor the issue of any report pursuant to GCC Sub-Clause 26.6, shall release the Supplier from any warranties or other obligations under the Contract.


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27. Liquidated Damages

27.1 Except as provided under GCC Clause 32, if the Supplier fails to deliver any or all of the Goods by the Date(s) of delivery or perform the Related Services within the period specified in the Contract, the Procuring Agency may without prejudice to all its other remedies under the Contract, deduct from the Contract

Price, as liquidated damages, a sum equivalent to the percentage specified in the SCC of the delivered price of the delayed Goods or unperformed Services for each week or part thereof of delay until actual delivery or performance, up to a maximum deduction of the percentage specified in those SCC. Once the maximum is reached, the Procuring Agency may terminate the Contract pursuant to GCC Clause 35.

28. Warranty

28.1 The Supplier warrants that all the Goods are new, unused, and of the most recent or current models, and that they incorporate all recent improvements in design and materials, unless provided otherwise in the Contract.

28.2 Subject to GCC Sub-Clause 22.1(b), the Supplier further warrants that the Goods shall be free from defects arising from any act or omission of the Supplier or arising from design, materials, and workmanship, under normal use in the conditions prevailing in the country of final destination.

28.3 Unless otherwise specified in the SCC, the warranty shall remain valid for twelve (12) months after the Goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the SCC, or for eighteen (18) months after the date of shipment from the port or place of loading in the country of origin, whichever period concludes earlier.

28.4 The Procuring Agency shall give notice to the Supplier stating the nature of any such defects together with all available evidence thereof, promptly following the discovery thereof. The Procuring Agency shall afford all reasonable opportunity for the Supplier to inspect such defects.

28.5 Upon receipt of such notice, the Supplier shall, within the period specified in the SCC, expeditiously repair or replace the defective Goods or parts thereof, at no cost to the Procuring Agency.

28.6 If having been notified, the Supplier fails to remedy the defect within the period specified in the SCC, the Procuring Agency may proceed to take within a reasonable period such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Procuring Agency may have against the Supplier under the Contract.

29. Patent Indemnity

29.1 The Supplier shall, subject to the Procuring Agency's compliance with GCC Sub-Clause 29.2, indemnify and hold harmless the

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Procuring Agency and its employees and officers from and against any and all suits, actions or administrative proceedings, claims, demands, losses, damages, costs, and expenses of any nature, including attorney's fees and expenses, which the Procuring Agency may suffer as a result of any infringement or alleged infringement of any patent, utility model, registered design, trademark, copyright, or other intellectual property right registered or otherwise existing at the date of the Contract by reason of:

29.2 the installation of the Goods by the Supplier or the use of the Goods in the country where the Site is located; and

29.3 the sale in any country of the products produced by the Goods.

29.4 Such indemnity shall not cover any use of the Goods or any part thereof other than for the purpose indicated by or to be reasonably inferred from the Contract, neither any infringement resulting from the use of the Goods or any part thereof, or any products produced thereby in association or combination with any other equipment, plant, or materials not supplied by the Supplier, pursuant to the Contract.

29.5 If any proceedings are brought or any claim is made against the Procuring Agency arising out of the matters referred to in GCC Sub-Clause 29.1, the Procuring Agency shall promptly give the Supplier a notice thereof, and the Supplier may at its own expense and in the Procuring Agency's name conduct such proceedings or claim and any negotiations for the settlement of any such proceedings or claim.

29.6 If the Supplier fails to notify the Procuring Agency within twenty-eight (28) days after receipt of such notice that it intends to conduct any such proceedings or claim, then the Procuring Agency shall be free to conduct the same on its own behalf.

29.7 The Procuring Agency shall, at the Supplier's request, afford all available assistance to the Supplier in conducting such proceedings or claim, and shall be reimbursed by the Supplier for all reasonable expenses incurred in so doing.

29.8 The Procuring Agency shall indemnify and hold harmless the Supplier and its employees, officers, and Subcontractors from and against any and all suits, actions or administrative proceedings, claims, demands, losses, damages, costs, and expenses of any nature, including attorney's fees and expenses, which the Supplier may suffer as a result of any infringement or alleged infringement of any patent, utility model, registered design, trademark, copyright, or other intellectual property right registered or otherwise existing at the date of the Contract arising out of or in connection with any design, data, drawing, specification, or other documents or materials provided or designed by or on behalf of the Procuring Agency.

ABDUR RUB KHAN
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30. Limitation of Liability

30.1 Except in cases of criminal negligence or willful misconduct,

30.2 the Supplier shall not be liable to the Procuring Agency, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the Supplier to pay liquidated damages to the Procuring Agency; and

30.3 the agreed liability of the Supplier to the Procuring Agency, whether under the Contract, in tort or otherwise, shall not exceed 10% of the total Contract Price, however not less than PKR One million, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment, or to any obligation of the supplier to indemnify the Procuring Agency with respect to patent infringement

31. Change in Laws and Regulations

31.1 Unless otherwise specified in the Contract, in any event, the date of 7 (seven) days prior to (i) in case of Direct Contracting, the date of issuance of Letter of Award of Call-off contract or (ii) in case of Mini-competition, the date of Request for Quotation, any law, regulation, ordinance, order or bylaw having the force of law is enacted, promulgated, abrogated, or changed in the place of the Procuring Agency's Country where the Project Site is located (which shall be deemed to include any change in interpretation or application by the competent authorities) that subsequently affects the Delivery Period and/or the Contract Price, then such Delivery Period and/or Contract Price shall be correspondingly increased or decreased, to the extent that the Supplier has thereby been affected in the performance of any of its obligations under the Contract. Notwithstanding the foregoing, such additional or reduced cost shall not be separately paid or credited if the same has already been accounted for in the price adjustment provisions and/or Change in Laws and Regulations, where applicable, in accordance with the Framework Agreement.

32. Force Majeure

32.1 The Supplier shall not be liable for forfeiture of its Performance Security, liquidated damages, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

32.2 For purposes of this clause, "Force Majeure" means an event or situation beyond the control of the Supplier that is not foreseeable, is unavoidable, and its origin is not due to negligence or lack of care on the part of the Supplier. Such events may include, but not be limited to, acts of the Procuring Agency in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

32.3 If a Force Majeure situation arises, the Supplier shall promptly notify the Procuring Agency in writing of such condition and the cause thereof. Unless otherwise directed by the Procuring Agency in writing, the Supplier shall continue to perform its obligations under

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the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

33. Change Orders and Contract Amendments

33.1 The Procuring Agency may at any time order the Supplier through notice in accordance GCC Clause 8, to make changes within the general scope of the Contract in any one or more of the following:

33.2 drawings, designs, or specifications where Goods to be furnished under the Contract are to be specifically manufactured for the Procuring Agency;

33.3 the method of shipment or packing;

33.4 the place of delivery; and

33.5 the Related Services to be provided by the Supplier.

33.6 If any such change causes an increase or decrease in the cost of, or the time required for, the Supplier's performance of any provisions under the Contract, an equitable adjustment shall be made in the Contract Price or in the Delivery/Completion schedule, or both, and the Contract shall accordingly be amended. Any claims by the Supplier for adjustment under this Clause must be asserted within twenty-eight (28) days from the date of the Supplier's receipt of the Procuring Agency's change order.

33.7 Prices to be charged by the Supplier for any Related Services that might be needed but which were not included in the Contract shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.

33.8 Value Engineering: The Supplier may prepare, at its own cost, a value engineering proposal at any time during the performance of the contract. The value engineering proposal shall, at a minimum, include the following:

33.9 the proposed change(s), and a description of the difference to the existing contract requirements;

33.10 a full cost/benefit analysis of the proposed change(s) including a description and estimate of costs (including whole life cycle costs) the Procuring Agency may incur in implementing the value engineering proposal; and

33.11 a description of any effect(s) of the change on performance/functionality of the Goods, or any Related Services.

33.12 The Procuring Agency may accept the value engineering proposal

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if the proposal demonstrates benefits that:

- 33.13 accelerates the delivery period; or
- 33.14 reduces the Contract Price or the whole life costs to the Procuring Agency; or
- 33.15 improves the quality, efficiency or sustainability of the Goods; or
- 33.16 yields any other benefits to the Procuring Agency;
- 33.17 without compromising the necessary functions of the Goods, or any Related Services.
- 33.18 If the value engineering proposal is approved by the Procuring Agency and results in:
 - 33.19 a reduction of the Contract Price; the amount to be paid to the Supplier shall be the percentage specified in the SCC of the reduction in the Contract Price; or
 - 33.20 an increase in the Contract Price, but results in a reduction in whole life costs due to any benefit described in GCC Sub-Clause 33.5 (a) to (d) above, the amount to be paid to the Supplier shall be the full increase in the Contract Price.
- 33.21 Subject to the above, no variation in or modification of the terms of the Contract shall be made except by written amendment signed by the parties.

34. Extensions of Time

34.1 If at any time during performance of the Contract, the Supplier or its subcontractors should encounter conditions impeding timely delivery of the Goods or completion of Related Services pursuant to GCC Clause 13, the Supplier shall promptly notify the Procuring Agency in writing of the delay, its likely duration, and its cause. As soon as practicable after receipt of the Supplier's notice, the Procuring Agency shall evaluate the situation and may at its discretion extend the Supplier's time for performance, in which case the extension shall be ratified by the parties by amendment of the Contract.

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34.2 Except in case of Force Majeure, as provided under GCC Clause 32, a delay by the Supplier in the performance of its Delivery and Completion obligations shall render the Supplier liable to the imposition of liquidated damages pursuant to GCC Clause 27, unless an extension of time is agreed upon, pursuant to GCC Sub-Clause 34.1.

35. Termination

35.1 Termination for Default

35.2 The Procuring Agency, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Supplier,

may terminate the Contract in whole or in part:

35.3 if the Supplier fails to deliver any or all of the Goods within the period specified in the Contract, or within any extension thereof granted by the Procuring Agency pursuant to GCC Clause 34;

35.4 if the Supplier fails to perform any other obligation under the Contract; or

35.5 if the Supplier, in the judgment of the Procuring Agency has engaged in Fraud and Corruption, as set forth in the Appendix to these GCC, in completing for or in executing the Contract.

35.6 In the event the Procuring Agency terminates the Contract in whole or in part, pursuant to GCC Sub-Clause 35.1(a), the Procuring Agency may procure, upon such terms and in such manner as it deems appropriate, Goods or Related Services similar to those undelivered or not performed, and the Supplier shall be liable to the Procuring Agency for any additional costs for such similar Goods or Related Services. However, the Supplier shall continue performance of the Contract to the extent not terminated.

35.7 Termination for Insolvency.

35.8 The Procuring Agency may at any time terminate the Contract by giving notice to the Supplier if the Supplier becomes bankrupt or otherwise insolvent. In such event, termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy that has accrued or will accrue thereafter to the Procuring Agency.

35.9 Termination for Convenience.

35.10 The Procuring Agency, by notice sent to the Supplier, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Procuring Agency's convenience, the extent to which performance of the Supplier under the Contract is terminated, and the date upon which such termination becomes effective.

35.11 The Goods that are complete and ready for shipment within twenty-eight (28) days after the Supplier's receipt of notice of termination shall be accepted by the Procuring Agency at the Contract terms and prices. For the remaining Goods, the Procuring Agency may elect:

35.12 to have any portion completed and delivered at the Contract terms and prices; and/or

35.13 to cancel the remainder and pay to the Supplier an agreed amount for partially completed Goods and Related Services and for materials

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Pakistan Telecommunication Authority
Headquarters, F-6/1 Islamabad

and parts previously procured by the Supplier.

36. Assignment

36.1 Neither the Procuring Agency nor the Supplier shall assign, in whole or in part, their obligations under this Contract, except with prior written consent of the other party.

**37. Export
Restriction**

37.1 Notwithstanding any obligation under the Contract to complete all export formalities, any export restrictions attributable to the Procuring Agency, to the country of the Procuring Agency, or to the use of the products/goods, systems or Related Services to be supplied, which arise from trade regulations from a country supplying those products/goods, systems or services, and which substantially impede the Supplier from meeting its obligations under the Contract, shall release the Supplier from the obligation to provide deliveries or services, always provided, however, that the Supplier can demonstrate to the satisfaction of the Procuring Agency that it has completed all formalities in a timely manner, including applying for permits, authorizations and licenses necessary for the export of the products/goods, systems or services under the terms of the Contract. Termination of the Contract on this basis shall be for the Procuring Agency's convenience pursuant to GCC Sub-Clause 35.3.

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Plot No. 27, F-57, Islamabad

Appendix to Call-off Contract General Conditions of Contract Integrity Pact

(Text in this Appendix shall not be modified)

SCHEDULE 5: Secondary Procurement Forms

ABDUR RUB KHAN
Director (Procurement)
Pakistan Telecommunication Authority
Headquarters, F-5/1 Islamabad

Secondary Procurement Forms

Contents

Request for Quotation	114
RFQ ANNEX 1: Procuring Agency's Requirements	117
Technical Specifications, Drawings, Inspections and Tests	118
RFQ ANNEX 2: Supplier Quotation Form	119
Quotation for Goods: Price Schedule 1	121
Quotation for Goods: Price Schedule 2	122
Quotation for Goods: Price Schedule 3	123
Quotation for Related Services: Price Schedule 4	124
Total Quotation	124
Sample Letter of Award of Call-off Contract	125
Call-off Contract for the supply of Goods	126
Special Conditions of Call-off Contract (SCC)	129
Performance Security	Error! Bookmark not defined.
Advance Payment Security	Error! Bookmark not defined.

ABDUR RUB KHAN
 Director (Procurement)
 Pakistan Telecommunication Authority
 Headquarters, F-511 Islamabad

Request for Quotation

Secondary Procurement under a Framework Agreement (method: mini-competition)

From:	Pakistan Telecommunication Authority
Procuring Agency's Representative:	Muhammad Abdur-Rab Khan
Title/Position:	Director (Procurement)
Address:	PTA HQs, Sector F-5/1, Islamabad
Telephone:	051-2878157
Email:	abdurrah@pta.gov.pk

To:	[Insert Supplier's legal name]
Supplier's Representative:	[Insert name of Supplier's Representative]
Title/Position:	[Insert Representatives title or position]
Address:	[Insert Supplier's address]
Telephone:	[Insert Representatives telephone number]
Email:	[Insert Representatives email address]

Framework Agreement (FA):	Supply of brand-new & high-quality computer stationery (toners), brand-new & high-quality Photocopier stationery (toners), General Stationery and petty items
FA Date:	[Insert FA Date 2025]
FA Reference No.	[Insert FA reference]

RFQ Ref No.:	[Insert reference]
RFQ Date:	[Insert date of RFQ]
RFQ issued:	This RFQ has been transmitted by: "post" or "email" or "fax" email

Attachments:

Annex 1: Procuring Agency's Requirements

Annex 2: Quotation Form

Annex 3: Call-off Contract for Supply of Goods [this may be the Call-off Contract Form or another acceptable template]

Dear [insert name of Supplier's Representative],

ABDUR RUB KHAN
Director (Procurement)
Pakistan Telecommunication Authority
Islamabad

1. Request for Quotation (RFQ)

- a. With reference to above Framework Agreement (FA), you are invited to submit your most competitive Quotation in this Secondary Procurement process. The Quotation is for the Goods [add if applicable: "and the Related Services,"] described in Annex 1: Procuring Agency's Requirements, attached to this RFQ.

2. Price

- a. Your Quotation must be submitted in the format contained in Annex 2: Supplier Quotation Form.
- b. Your Quotation, excluding any additional price for inland transportation and other services required in the Procuring Agency's Country to convey the Goods to their final destination specified in RFQ not included in the Base Price, cannot be higher than the Base Price for the Goods [add if applicable: "and Related Services,"] as established in the Framework Agreement, Schedule 2: Price Schedules adjusted for any change in Laws and Regulations in accordance with FA Specific Provisions. [OR, use the following text if the Base Price is subject to a price adjustment: Your Quotation cannot be higher than the Base Price for the Goods [add if applicable: "and Related Services,"] as established in the Framework Agreement, Schedule 2: Price Schedules, adjusted by applying the price adjustment formula and any adjustment for change in Laws and Regulations in accordance with FA Specific Provisions.]
- c. The price for any additional inland transportation and other services required in the Procuring Agency's Country to convey the Goods to their final destination specified in RFQ not included in the Base Price shall be quoted.
- d. The price that you quote shall be fixed and shall not be subject to any further adjustment.
- e. The Quotation shall be in the same currency(ies) specified in the Framework Agreement, Schedule 2: Price Schedules.
- f. The Quotation will be valid for a period of [insert number of calendar days].

3. Performance Security or Guarantee NA

- a. If your Quotation is successful, you will be required to provide a Performance Security (or Guarantee) in accordance with the Call-off Contract. NA

4. Clarifications

- a. If you require clarification(s) regarding this RFQ, send your request in writing (email or hard copy or through e-procurement system if available) to our above-named Representative before [insert date and time]. We shall forward copies of our response to all Suppliers including a description of the inquiry but without identifying its source.

5. Submission of Quotations

- a. Quotations are to be submitted in the form attached at Annex 2 and through e-procurement system.
- b. The deadline for submission of Quotations is [insert time, day, month, year].

c. The address for submission of Quotations is:

Attention: **Muhammad Abdur Rab Khan**Street Address: **Room No.8, Ground Floor, PTA HQs, Sector F-5/1, Islamabad**City: **Islamabad**ZIP/Postal Code: **44000**Country: **Pakistan**

6. Opening of Quotations

- a. Quotations will be opened in the presence of Suppliers, or their representatives who choose to attend, at [insert time] on [insert day, month, year same as or immediately after the deadline for the Submission of Quotations.]

7. Evaluation of Quotations

- a. Quotations will be evaluated [select either "item-wise" or "lot-wise"] and according to the criteria and methodology described in the Framework Agreement, Schedule 3: Secondary Procurement.

8. Contract

- a. Attached, as Annex 3 to this RFQ, is the draft Call-off Contract that will apply to this Secondary Procurement. If successful, you will be required to sign a Call-off Contract on the same, or similar terms. [Instructions: complete a draft Call-off Contract for this procurement and attach it to this RFQ]

On behalf of the Procuring Agency:

Signature: _____

Name: **Muhammad Abdur Rab Khan**Title/position: **Director(Procurement)**

ABDUR RUB KHAN
Director (Procurement)
Pakistan Telecommunication Authority
Headquarters, F-5/1, Islamabad

RFQ ANNEX 1: Procurement Agency's Requirements

[The Procuring Agency shall complete these tables, as appropriate, to enable the Supplier to prepare the Quotation]

List of Goods and Delivery Period

Line Item No	Description of Goods	Quantity required	Physical unit	Named Place of Destination	Place of Final Destination (Project Site)	Applicable Incoterms (e.g. CIF, CFR, FOB, EXW etc.)	Delivery Period from Date of formation of Call-off contract

List of Related Services and Completion Schedule

Service	Description of Service	Quantity required	Physical Unit	Place where Services shall be performed	Completion Period of Services
[insert Service No]	[insert description of Related Services]	[insert quantity of items to be supplied]	[insert physical unit for the items]	[insert name of the Place]	[insert no. of days such as from Delivery Period or receipt of Goods, as appropriate]

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 Pakistan Telecommunication Authority
 Headquarters, F-511, Islamabad

Technical Specifications, Drawings, Inspections and Tests

The Technical Specifications, Drawings, Inspections and Tests as are described in the Framework Agreement Schedule 1: Schedule of Requirements.

N/A

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Director (Procurement)
Pakistan Telecommunication Authority
Headquarters, F-50 Islamabad

RFQ ANNEX 2: Supplier Quotation Form

From:	[Insert Supplier's legal name]
Supplier's Representative:	[Insert name of Supplier's Representative]
Title/Position:	[Insert Representative's title or position]
Address:	[Insert Supplier's address]
Email:	[Insert Supplier's email address]

To:	[Insert Procuring Agency's legal name]
Procuring Agency's Representative:	[Insert name of Procuring Agency's Representative]
Title/Position:	[Insert Representative's title or position]
Address:	[Insert Procuring Agency's address]

Framework Agreement (FA)	[Insert short title of FA Close Frame Work Agreement]
FA Reference No.	[Insert Procuring Agency's FA reference]
Date of Framework Agreement:	[Insert FA date]

RFQ Ref No.:	[Insert Procuring Agency's reference]
Date of Quotation:	[Insert date of Quotation]

Dear [insert name of Procuring Agency's Representative: Muhammad Abdur Rub Khan]

SUBMISSION OF QUOTATION

1. Conformity and no reservations

In response to the above named RFQ we offer to supply the Goods, [add if applicable: "and deliver the Related Services,"] as per this Quotation and in conformity with the RFQ, Delivery and Completion Schedules, Technical Specifications, Drawings, Inspections and Tests. We confirm that we have examined and have no reservations to the RFQ, including the Call-off Contract.

2. Eligibility and conflict of interest

We declare that we continue to be qualified, and meet the eligibility requirements and that we have no conflict of interest. If awarded the Call-off Contract, the Goods [add if applicable: "and Related Services,"] that we supply shall be sourced from an eligible country.

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Director (Procurement)
Tribune Telecommunication Authority
100, P.O. Box 100, Islamabad

We, along with any of our subcontractors, suppliers, consultants, manufacturers, or service providers for any part of the contract, are not subject to, and not controlled by any entity or individual that is subject to, a temporary suspension or a debarment.

Quotation Price

The total price of our Quotation, excluding any unconditional discounts offered in item (g) below is [insert the total price of the Quotation in words and figures, indicating the various amounts and the respective currencies].

3. Unconditional Discounts

The unconditional discounts offered are: [Specify in detail each discount offered.]

The exact method of calculations to determine the net price after application of unconditional discounts is: [Specify in detail the method that shall be used to apply the discounts.]

4. Quotation Validity Period

Our Quotation shall be valid for the period specified in RFQ, and it shall remain binding upon us and may be accepted at any time before it expires.

5. Performance Security (or Guarantee) [delete if no performance security (or Guarantee) is required]

If we are awarded the Call-off Contract, we commit to obtain a Performance Security (or Guarantee) in accordance with the RFQ.

6. Not Bound to Accept

We understand that you reserve the right to:

- a. annul the RFQ process at any time prior to the award of a Call of Contract without incurring any liability to Suppliers.

7. Fraud and Corruption

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf, engages in any type of Fraud and Corruption.

On behalf of the Supplier:

Signature: _____

Name: _____

Title/position: _____

Telephone: _____

Email: _____

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Director (Procurement)
Pakistan Telecommunication Authority
Headquarters, P-311 Islamabad

Quotation for ~~Good~~ Price Schedule 1

Manufactured outside the Procuring Agency's country, to be imported

[illegible]

Quotation for Goods: Price Schedule 2

Manufactured outside the Procuring Agency's country, already imported*

1	2	3	4	5	6	7	8	9	10	11	12
Line Item No	Description of Goods	Country of Origin	Delivery Period as defined by Incoterms	Quantity and physical unit	Gross price including Customs Duties and Import Taxes paid	Customs Duties and Import Tax paid per unit to be supported by documentary evidence	Unit Price net of customs duties and import taxes (Col. 6 minus Col.7)	Price per line item net of Customs Duties and Import Taxes paid (Col. 8 plus Sub)	Price per line item for inland transportation and other services required by the Procuring Agency's Country to convey the goods to their final destination, as specified B/R	Sales tax and other taxes paid or payable per item if contract is awarded	Total Price per line item (Col. 9+10)
[insert number of the item]	[insert name of Goods]	[insert country of origin of the Good]	[insert period Delivery]	[insert number of units to be supplied and name of the physical unit]	[insert unit price per unit]	[insert custom duties and taxes paid per unit]	[insert unit price net of customs duties and import taxes]	[insert price per line item net of customs duties and import taxes]	[insert price per line item for inland transportation and other services required by the Procuring Agency's Country]	[insert sales and other taxes payable per item if contract is awarded]	[insert total price per line item]

Quotation Price

Name of Supplier [insert complete name of Supplier]	Signature of Supplier [signature of person signing the Bid]	Date [insert date]
---	---	--------------------

[For previously imported Goods, the quoted price shall be distinguishable from the original import value of those Goods declared to customs and shall include any rebate or mark-up of the local agent or representative and all local costs except import duties and taxes, which have been and/or have to be paid by the Procuring Agency. For clarity Suppliers are asked to quote the price including import duties, and additionally to provide the import duties and the price net of import duties which is the difference of those values.]

ABDUR RUBB KHAN
(Procurement)

Director (Procurement) Auctions
 District Telecommunications Auctions
 District Telecommunications, P-54, Islamabad
 Headquarters, P-54, Islamabad

Quotation for Related Services: Price Schedule

4

1	2	3	4	5	6	7
Item No.	Item description (includes inland transportation and other services required by the Procuring Agency's Country to convey the goods to their final destination)	Country of Origin	Completion Period at place of final destination	Quantity and physical unit	Unit Price	Total Price per Service (Col. 5*6 or estimate)
(insert number of the item)	(insert name of Services)	(insert country of origin of the Services)	(insert Delivery Period at place of final destination per Service)	(insert number of items to be supplied and name of the physical unit)	(insert unit price per item)	(insert total price per item)
Quotation Price						

Total Quotation

The total cost for the supply and-delivery of the Goods, and related Services is as follows:

Price Schedule Quotations	Amount
Goods: Price Schedule 1	
Goods: Price Schedule 2	
Goods: Price Schedule 3	
Related Services: Price Schedule 4	
Total Quotation	

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 Director (Procurement)
 Pakistan Telecommunication Authority
 Headquarters F-57 Islamabad

Sample Letter of Award of Call-off Contract

[insert as appropriate]

[use letterhead paper of the Procuring Agency]

[date]

To: [name and address of the Supplier]

Subject: Notification of Award of Call-off Contract No.

In reference to the Framework Agreement [insert reference number and date]

[For multi competition, add the following: "and your Quotation [insert reference number and date] has been accepted."]

please find enclosed herewith the Call-off Contract. You are requested to sign the Call-off contract within [insert no of days].

[Insert the following if Performance Security (or guarantee) is required: "You are also requested to furnish a Performance Security (or guarantee) within [insert no of days] in accordance with the Conditions of Call-off Contract, using for that purpose one of the Performance Security (or guarantee) forms included in the Framework Agreement Secondary Procurement Forms."]

Authorized Signature: _____

Name and Title of Signatory: Muhammad Abdur Rab Khan, Director (Procurement)

Name of Agency: Pakistan Telecommunication Authority

Attachment: Call-off Contract

ABDUR RUB KHAN
Director (Procurement)
Pakistan Telecommunication Authority
Headquarters, F-5/1 Islamabad

Call-off Contract for the supply of Goods

Framework Agreement (FA):	Supply of brand-new & high-quality computer stationery (toners), brand-new & high-quality Photocopier stationery (toners), General Stationery and petty items]
FA Date:	[insert FA date 2025]
FA reference number:	[insert FA reference number]
Goods:	As per list

Procuring Agency: [name of Procuring Agency Pakistan Telecommunication Authority] [address PTA HQs, Sector F-5/1, Islamabad]	Supplier: [name of Supplier] [address]			
GOODS (GCC 1.1 i)				
Code	Product name	Quantity	Unit price	Total
[insert code]	[description of Goods]	[number]	[price]	[amount]
Special instructions/comments:		Total		
Required Delivery period as per INCOTERMS [See Delivery Periods in the FA]		[insert period] as per applicable INCOTERMS		

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 Headquarters, F-5/1, Islamabad

RELATED SERVICES (GCC 1.1 I)				
Code	Name/description of service	Quantity	Price	Total
[insert code]	[Describe the Related Services covered under GCC Sub-Clause 25.2 and/or Framework Agreement Schedule 1: Schedule of Requirements. The price quoted in Schedule 2 of the Framework Agreement or as agreed with the selected Supplier shall be included in the Contract Price.]	[number]	[price]	[amount]
Special instructions/comments:		Total		
Required Completion period [See Completion Periods in the FA]		[insert period]		

Contract Documents (GCC 2)

- 1) The following documents shall be deemed to form and be read and construed as part of this Agreement. This Agreement shall prevail over all other contract documents.
- (a) Letter of Award of Call-off Contract
 - (b) Supplier's Quotation (if applicable)
 - (c) Addendum No. ___ (if any)
 - (d) Special Conditions of Call-off Contract and by reference the following documents:
 - (e) Framework Agreement
 - (f) Section A- Framework Agreement General Provisions
 - (g) Section B- Framework Agreement Special Provisions
 - (h) Schedule 1: Schedule of Requirements [insert relevant items from schedule 1 as applicable to the Call-off contract such as technical specifications, any drawings, and inspection and tests]
 - (i) Schedule 4: Call-off Contract General Conditions of Contract
 - (j) [List any other document]

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 Director (Procurement)
 Pakistan Telecommunication Authority
 Headquarters, F-5/1 Islamabad

- 2) In consideration of the payments to be made by the Procuring Agency to the Supplier as specified in this Call-off Contract, the Supplier hereby covenants with the Procuring Agency to provide the Goods and Services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
- 3) The Procuring Agency hereby covenants to pay the Supplier in consideration of the provision of the Goods and Services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

For and on behalf of the Procuring Agency

Signed: [insert signature]

in the capacity of [insert title or other appropriate designation Director(Procurement)]

In the presence of [insert identification of official witness Khaliq Hussain, Assistant Director(Procurement)]

Date: _____

For and on behalf of the Supplier

Signed: [insert signature of authorized representative(s) of the Supplier]

in the capacity of [insert title or other appropriate designation]

in the presence of [insert identification of official witness]

Date: _____

Attachment

1. Special Conditions of Call-off Contract
2. Supplier's Quotation (if applicable)
3. [Any other documents]

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Director (Procurement)
Pakistan Telecommunication Authority
Headquarters, F-9/1 Islamabad

Special Conditions of Call-off Contract (SCC)

The following Special Conditions of Contract (SCC) shall supplement and/or amend the General Conditions of Call-off Contract (GCC). Whenever there is a conflict between the GCC and SCC, the provisions of the SCC shall prevail.

(Project Site/Final Destination) GCC 1.1(n)	The Project Site(s)/Final Destination(s) is/are: PTA H/Qs, Islamabad and Zonal Offices
Incoterms GCC 4.2 (b)	The edition of Incoterms that shall apply is: N/A
Addresses for notices GCC 8.1	For notices, the Procuring Agency's address shall be: Attention: Muhammad Abdur Rab Khan Street Address: PTA HQs, Sector F-5/1, Islamabad City: Islamabad ZIP Code: 44000 Country: Pakistan Telephone: +92-51-2878157 Electronic mail address: abdurrah@pta.gov.pk
Settlement of Disputes GCC 10.1	The settlement of disputes for Call-off Contracts shall be in accordance with FACP 20.2
Shipping and other documents to be provided GCC 13.2	Details of Shipping and other Documents to be furnished by the Supplier are N/A The above documents shall be received by the Procuring Agency: (i) before arrival of the Goods, if the mode of payment is through letter of credit if so specified in GCC Sub-Clause 16.1. If the documents are not received before arrival of the Goods, the Supplier will be responsible for any consequent expenses; or otherwise (ii) on shipment.
Contract Price GCC 15.1	The prices charged for the Goods supplied and any related Services performed [N/A] be adjustable. If prices are adjustable, the following method shall be used to calculate the price adjustment [see attachment to Schedule 2 of the Contract for a sample Price Adjustment Formula]
Terms of payment GCC 16.1	On Acceptance: The (100) percent of the Contract Price shall be

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Director (Procurement)
National Telecommunication Authority,
Sector F-5/1, Islamabad

	paid to the Supplier within thirty (30) days after the date of the acceptance certificate for the respective delivery issued by the Procuring Agency.
Interest due for late payment GCC 16.5	The payment-delay period after which the Procuring Agency shall pay interest to the supplier shall be [insert number] days. The interest rate that shall be applied is N/A
Performance Security (or Guarantee) GCC 18.1	A Performance Security (or Guarantee) shall not be required. N/A
Form of Performance Security (or Guarantee) GCC 18.3	N/A
Discharge of Performance Security (or Guarantee) GCC 18.4	N/A
Packing, marking and documentation GCC 23.2	The packing, marking and documentation within and outside the packages shall be: [insert in detail the type of packing required, the markings in the packing and all documentation required]
Insurance cover GCC 24.1	N/A
Transportation GCC 25.1	Responsibility for transportation of the Goods shall be as specified in the Incoterms. If not in accordance with Incoterms, responsibility for transportation shall be as follows: [insert "The Supplier is required under the Contract to transport the Goods to a specified place of final destination within the Procuring Agency's Country, defined as the Project Site. Transport to such place of destination in the Procuring Agency's Country, including insurance (if applicable) and storage, as shall be specified in the Contract, shall be arranged by the Supplier, and related costs shall be included in the Contract Price"; or any other agreed upon trade terms (specify the respective responsibilities of the Procuring Agency and the Supplier)]
Inspections and tests GCC 26.1	The inspections and tests shall be: [insert: "as per the Framework Agreement Schedule 1: Schedule of Requirements", or if different or additional state the nature, frequency, procedures for carrying out the inspections and tests]
Site of inspections and	N/A

ABDUR RUB KHAN
Director (Procurement)
Procurement Authority

tests GCC 26.2	
Liquidated damages GCC 27.1	The liquidated damage shall be 1 % per week. The maximum amount of liquidated damages shall be 10% .
Warranty GCC 28.3	The period of validity of the Warranty shall be 120 days. For purpose of this Warranty, the place(s) of final destination(s) shall be: At city of Delivery
Repair/replacement GCC 28.5 GCC 28.6	The period for repair or replacement shall be seven days.
Value engineering GCC 28.4	NA
Additional instructions	NA

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Director (Procurement)
Pakistan Telecommunication Authority
Headquarters, F-5/1 Islamabad

